

Ward County Social Service Board
Minutes
 January 19, 2016 – 8:00 AM
 Ward County Commissioner's Chambers

PRESENT:

John Fjeldahl
 Larry Louser
 Jack Nybakken
 Shelly Weppler
 Alan Walter

Also present were Melissa Bliss, Director and Karen Schultz, Recording Secretary; Amy Clouse, Income Maintenance Supervisor and Bev Selmek, Eligibility Lead Worker.

MOTION:

It was moved by Shelly Weppler, seconded by Larry Louser and unanimously carried by the Board approval of the Minutes of the December 15, 2015 Regular Board Meeting.

MOTION:

It was moved by Jack Nybakken, seconded by Shelly Weppler and unanimously carried by the Board approval of the bills according to the attached list and following summary,

Social Welfare Expenditures

GENERAL ASSISTANCE	8,145.00
BOARD MEMBER EXPENDITURES	250.08
ADMINISTRATIVE PAYROLL	303,025.80
ADMINISTRATIVE EXPENSES	21,198.31
TRAVEL & REGISTRATION FEES	3,431.58
UNEMPLOYMENT	.00
LIABILITY INSURANCE	.00
EMPLOYEE HEALTH INSURANCE	65,880.86
EMPLOYEE RETIREMENT & LIFE	40,067.92
SOCIAL SECURITY& MEDICARE MATCH	22,014.56
PARENT AIDE EXPENDITURES	4,747.10
WRAPAROUND SW EXPENDITURES	6,225.64
SAFETY PERMANENCY FUNDS	1,027.80
WELLNESS COMMITTEE	.00
FC PROGRAM EXPENSE	.00
FC RECRUITMENT AND RETENTION	1,624.58
FOSTER CARE TRANSPORTATION	659.20
TECS./VISION/SAMS OPERATIONAL COSTS	2,120.40
EBT FOOD STAMP COSTS	995.25
TOTAL SOCIAL WELFARE EXP	479,789.50

Human Service Fund Expenditures

FOSTER CARE COSTS	61,366/8-
SUBSIDIZED ADOPTION	15,590.75
SED OUT OF HOME CARE	505.62
MEDICAL ASSISTANCE	6,227.65
SPED COSTS	3,765.61
FC WRAPAROUND (TARGETED CM)	.00
UPS SHIPPING	.00
TOTAL	87,456.43
GRAND TOTAL	568,870.51

The Board reviewed the General Assistance approvals and denials. There was one appeal scheduled. The appellant did not show up at the appointed time on this date.

MOTON:

It was moved by Larry Louser, seconded by Shelly Weppler and unanimously carried by the Board the approval to receive and file the January 2016 Budget Recap and Revenue Report.

Discussion was held briefly regarding foster care travel expense and foster parent payment and how it is determined as to when the expenses are incurred and paid by the County. Director Bliss explained to the Board what the policy/procedures are regarding those expenses.

The Board was given the proposed scheduled dates and times of the Ward County Social Service Board meetings for 2016 .

MOTION:

It was moved by Shelly Weppler, seconded by John Fjeldahl and unanimously carried by the Board, the approval of the schedule for dates and times of the Ward County Social Service Board meetings for 2016.

The 2015 Annual Department Report for Ward County Social Services was presented to the Board for review.

Shelly Weppler inquired of Director Bliss if she had any concerns for the new year. Melissa Bliss indicated that she feels we are in good shape, having settled into the new administration building. She has a list of items that need to be attended to but it isn't anything major (paint touch ups, baseboard installation, etc.) The vinyl window coverings have been ordered but are not in yet. The heating/cooling has not yet been comfortably managed but it is getting better. Director Bliss indicated that she will be vigilant of staying below the financial cap set by the State in regards to SB2206 .

The meeting was adjourned at 8:50 am.

Alan Walter, Chairman

Karen Schultz, Recording Secretary