

Minutes of the Board of Ward County Commissioners
March 1, 2016

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 a.m. with Comm. Louser, Walter, Wepler, and Nybakken, present. Also present were Department Heads: Dana Larsen, Roza Larson, Devra Smestad, Amanda Schooling, Leona Lochthowe, Melissa Bliss, and Mark Schrader.

NDSU Extension Family and Consumer Science Agent Ellen Bjelland introduced recently hired 4-H Youth Development Agent Michael Slotten. He was welcomed by the Board.

Moved by Comm. Louser, seconded by Comm. Walter to approve the agenda with additions. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve the minutes of the Regular Commission Meeting on February 16, 2016. Roll call: all voted yes; motion carried.

Auditor/Treasurer Devra Smestad then presented the bills. Moved by Comm. Nybakken, seconded by Comm. Wepler to approve regular bills totaling \$4,405,699.23, and the Social Welfare Fund of \$12,663.67. Roll call: all voted yes; motion carried.

Scott Jordan-Denny, JLG Architects, appeared with update on all projects. Moved by Comm. Walter, seconded by Comm. Wepler to approve Change Order #2 in amount of \$18,074.39 for Juvenile Detention Project. Roll call; all voted yes; motion carried.

Jordan-Denny then provided update on Juvenile Probation Project. Completion date will be approximately 14 weeks from the date of bid award. Moved by Comm. Louser, seconded by Comm. Walter to approve Change Order #3 for \$486,256.00 to add Mattson Construction on Juvenile Probation Project. Roll call: all voted yes; motion carried.

Brian Kunz, Senior Project Manager for Adolfson & Peterson Construction appeared with update on Ward County Jail Expansion project. This project is currently within budget with 65% of the contracts awarded. A listing of all bids will be provided to the Board at a later date.

Kunz also provided update on Ward County Courthouse Remodel. The project is broken into two phases, with the first portion to be completed by August 1, 2016 and the second completed by November 2, 2016. Moved by Comm. Walter, seconded by Comm. Wepler to approve AIA Document A133 – 2009 Exhibit A, without alternates, at a cost not to exceed \$3,448,610.00. Roll call: all voted yes; motion carried.

At 9:28 a.m. Chairman Fjeldahl opened public hearing for Amendment changes to current Ward County Ordinance 2015-1, Excavation & Mining of Sand, Gravel, Rock, Stone, Scoria, and Clay.

No one appeared to speak for or against the proposed adoption of amendment. Moved by Comm. Wepler, seconded by Comm. Nybakken to close the public hearing at 9:30 a.m.

Moved by Comm. Wepler, seconded by Comm. Walter to approve following Amendment changes and adopt final reading of ordinance as written:

1. **Data Submission Requirements, Para 5:** Reduce the bond from a three-tiered system to a flat \$1,000 per acre for reclamation only and any bond pertaining to road use would be tied directly to a haul road agreement.
2. **Permit Requirements, Para 1:** Reduce the setback for excavation or processing of material from 300 to 150 feet from adjacent property without a written agreement.
3. **Permit Requirements, Para 3:** Increase the maximum permit area from 80 acres to 160 acres.
4. **Implementation:** Require existing commercial gravel pits to have a haul road agreement when using county and township roads for haul roads.

Roll call: all voted yes; motion carried.

Highway Engineer Dana Larsen appeared with 2016 Graveling, Striping and Seal Coat Bids. Moved by Comm. Walter, seconded by Comm. Nybakken to award bids to following contractors and authorize Chairman sign proposals:

<u>Project Description</u>	<u>Contractor</u>	<u>Bid</u>
Crack Seal & Seal Coat: CR #1, #9, #23	Bituminous Paving, Inc	\$1,030,170.13
Cty Wide Graveling: CR #15, #16, #18	Sundre Sand & Gravel	\$1,084,594.04
Cty Wide Ctr & Edge Striping (Epoxy)	West River Striping Co	\$ 124,067.18
Cty Wide Ctr & Edge Striping (H2O Based)	J&J Striping	\$ 137,036.53

Roll call: all voted yes; motion carried.

Assistant Highway Engineer Travis Schmit appeared with proposed bid plans for five parking lots around the Courthouse and Administration Building. Moved by Comm. Weppler, seconded by Comm. Walter to allow advertisement for bids with the understanding Schmit will contact Burlington Northern to inquire about reduction in annual lease of railroad parking lot. Roll call: all voted yes; motion carried.

Schmit then provided information on Amendment 1 to CDBG Sandy Township Grade Raise Projects. The US Army Corps of Engineers requested wetland delineation for each of the seven proposed township grade raise projects and the amendment outlines the scope of work and associated costs. Total cost of \$17,220.00 will be paid by CDBG admin funds. Moved by Comm. Walter, seconded by Comm. Louser to approve Amendment 1 and authorize Chairman sign the document. Roll call: all voted yes; motion carried.

Schmit also stated two buildings in Burlington Willows Project received Certificates of Occupancy January 5, 2016, with tentative completion date in May. He noted four of the first 16 units slated for qualified low income tenants.

Planning/Zoning Administrator Amber Turnquest appeared. Moved by Comm. Nybakken, seconded by Comm. Louser to approve Memorandum 1:

1. Application for plat approval by Rebecca Jungemann for the following described property:

Outlot 2 of NW ¼ NW ¼, Section 11-155-86, Mandan Township

The application is for 9.04 acre outlot. The Mandan Township Board has recommended approval with the following amendment “to approve the plat with a 33 ft right of way in accordance with the Mandan Township Zoning Ordinance. It is recommended by the Mandan Township Board that the additional 7 ft be purchased by the county if required”. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the property is (a) developed or subdivided or (b) if an application is made for a building permit; and that any development as a result of this plat should not obstruct watercourses or divert surface water flows.

The Ward County Planning Commission recommended that the plat be approved with the 33 feet of right of way as recommended by the Mandan Township Board.

2. Application for plat approval by Robert Knutson for the following described property:

Sublot E of Outlot 4 Being a Portion of Outlot 4, Section 13-154-82,
Sundre Township

This application is for a 2.01 acre outlot. The Sundre Township Board has recommended approval with the recommendation that any approach be built to Ward County specs and an 18" culvert being installed. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the property is (a) developed or subdivided or (b) if an application is made for a building permit; and that any development as a result of this plat should not obstruct watercourses or divert surface water flows.

3. Application for plat approval by WBI Energy Transmission Inc. for the following described property:

Outlot 5 of NE ¼ NE ¼, Section 4-155-86, Mandan Township

This application is for a 0.38 acre outlot to be used for a metering station on an existing natural gas pipeline. The Mandan Township Board has recommended approval with the following amendment "to approve the plat with a 40 ft right of way in accordance with the Mandan Township Zoning Ordinance. It is recommended by the Mandan Township Board that the additional 35 ft be purchased by the county if required". The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the property is (a) developed or subdivided or (b) if an application is made for a building permit; and that any development as a result of this plat should not obstruct watercourses or divert surface water flows.

The Ward County Planning Commission recommended that the plat be approved with the 75 foot right of way as platted.

Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve

Memorandum 2:

1. Application for a variance approval by R. Scott Patton for the following described property:

Outlot 1 of SW ¼ SW ¼, Section 32-156-85, Foxholm
Township

This application is for a variance on the above mentioned property. Outlot 1 is 70 feet wide, 300 feet in length and has an area of 0.5 acres. From the center of County Road 11 to the east lot line is a distance of approximately 105 feet. An existing home on the property is currently 50 feet from the County Road. The setback distance requirement for residential buildings that abut County Roads is 125 feet from centerline (Article 20, A, 3). The Ward County Zoning Ordinance allows for variances due to hardship where it can be shown that “strict compliance with the requirements of these regulations would result in extraordinary hardship to the subdivider because of unusual topography, or other such conditions would result in retarding the achievement of the objective of these regulations” (Article 22, Section 1, B, 4a and Article 24, Section 8).

The applicant requests that the setbacks for this lot be changed to 50 feet from the County Road, 5 feet from the east property line, and 10 feet from the north and south property lines.

The Planning Commission recommended approval due challenges associated to the size of the lot.

Roll call: all voted yes; motion carried.

Director of Tax Equalization Ryan Kamrowski appeared. Moved by Comm.

Weppler, seconded by Comm. Louser to approve changes to County Tax Roll as follows:

1. Exempt Business moved out of building July 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
IBEW LOCAL 714	MI110060100040 ANDERSON'S S/D E375 S 700.5 S11- 155-83 LOT 4 BLK 1	2015	\$0.00	\$170,000	\$0.00	\$8,500

2. Airport Hanger lease from 7-2015 – 12-2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot (Tenant Michelle Saari) Former Rothberg	MI37A680800109 MINOT INTERNATIONAL AIRPORT 2 ND ADDITION Lot 1 Block 8 Hangar #9	2015	\$14,000	\$7,000	\$700	\$350

3. Property is qualified as Hospital / Charitable exempt:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
TRINITY HOSPITALS	MI243190300190 Ramstad's Riverview S/D Blk 7 Lot19 Blk 3	2015	\$1,600	\$0.00	\$80	\$0.00

4. Store property was estimated for permit remodel and owner didn't make appointment until recently. Inspection revealed 2nd and 3rd floor not repaired:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Martin, Rodger & Kreager, Ray	MI242380100041 Original Minot Addition Lot 4 Less Soo R/W Block 1	2015	\$172,000	\$120,000	\$8,600	\$6,000

5. T Airport Hanger not leased out to tenant as reported for tax year 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot Tenant Allen Westereng	MI37A680800217 MINOT INTL AIRPORT 2 ND ADDITION LOT 2 BLK 8 HANGAR 17	2015	\$15,000	\$0.00	\$675	\$0.00

6. Property qualifies for NDCC 57-02-08 New Construction Exemption for 2014-2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bain, Jade	MID520033040 Northern Meadows Condos on Lot 1 Northern Meadows Addn Unit 1616 #304	2015	\$117,000	\$42,000	\$5,265	\$1,890

7. Reviewed land adjustment required based on size and comparable lots in cul-de-sac:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Swenson, Joshua & Felicia	MI15C530000020 Eagles Landing 2 nd Addition Lot 2	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Daniel & Jeanne	MI15C530000110 Eagles Landing 2 nd Addition Lot 11	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Daniel & Jeanne	MI15C530000100 Eagles Landing 2 nd Addition Lot 20	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Chad & Angela	MI15C530000040 Eagles Landing 2 nd Addition Lot 4	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Daniel & Jeanne	MI15C530000090 Eagles Landing 2 nd Addition Lot 9	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Daniel & Jeanne	MI15C530000050 Eagles Landing 2 nd Addition Lot 5	2015	\$532,000	\$517,000	\$26,600	\$25,850
Koosman, Daniel & Jeanne	MI15C530000080 Eagles Landing 2 nd Addition Lot 8	2015	\$524,000	\$517,000	\$26,200	\$25,850
Koosman, Daniel & Jeanne	MI15C530000060 Eagles Landing 2 nd Addition Lot 6	2015	\$547,000	\$517,000	\$27,350	\$25,850
Koosman, Daniel & Jeanne	MI15C530000070 Eagles Landing 2 nd Addition Lot 7	2015	\$549,000	\$517,000	\$27,450	\$25,850

8. Inspection was requested on 10-2014. No response from homeowner, so property was estimated. Inspection confirmed a reduction to correct value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bickler, Steven & Linda	MI357170100160 Prairie Green 5 th Addition Lot 16 Block 1	2015	\$339,000	\$304,000	\$15,255	\$13,680
Gaynor, Betty Lou Life Estate	MI25298000040 Prospect Heights Addition Cloone's S/D Lots 14 & 15 Lot 4	2015	\$158,000	\$133,000	\$7,110	\$5,985

9. Property was recently reviewed and requires a reduction for the 2015 assessment to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Paul, Sheldon	MI146040000210 Terrace Heights Addition S/D of Lot 1 Block 1 Lot 21	2015	\$354,000	\$340,000	\$15,930	\$15,300

10. Property sold from Ward County to private party on 11-2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Four Seasons Construction Inc	MI141080300130 Forsberg 2 nd Addition Lot 13 Block 3	2015	\$58,000	\$10,000	\$2,610	\$450

11. Property purchased by the City of Minot August – October 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI232120600110 Lee & Jacobson's 1 st Addition Lot 11 Block 6	2015	\$89,000	\$67,000	\$4,450	\$3,350
City of Minot	MI233720400010 Serene Addition Lot 1 Block 4	2015	\$133,000	\$88,000	\$5,985	\$3,960
City of Minot	MI231790000050 Jacobson's Addition Lot 5	2015	\$114,000	\$66,000	\$5,130	\$2,970

12. Property sold to the City of Minot, prorate value from date of sale:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI144760200023 West Minot Addition E50" of Lot 2 Block 2	2015	\$102,000	\$43,000	\$4,590	\$1,935
City of Minot	MI220570200070 Dacotah Homes 2 nd Addtn Lot 7 Plus ½ Vacated Alley Block 2	2015	\$118,000	\$49,000	\$5,310	\$2,205

City of Minot	MI232881530082 OltS S23-155-83 SE ¼ NW ¼ Sublot A of Olt 8	2015	\$47,000	\$27,000	\$2,350	\$1,350
City of Minot	MI341250000310 Green Acres Addition Plat Less OLt 5 for RD Lot 31	2015	\$305,000	\$0.00	\$13,725	\$0.00

13. Pilot Program land was not assessed for 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Washington North LLLP	MI25D230100010 South Park Terrace 18 th Addition Lot 1 Block 1	2015	\$0.00	\$680,000	\$0.00	\$34,000

14. Project will pay a Pilot Program tax on building of \$11,200 per year, graduated annually every year by 2%:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Washington Townhomes LLLP	MI25D230100020 South Park Terrace 18 th Addition Lot 2 Block 1	2015	\$1,882,000	\$751,000	\$94,100	\$37,550

15. Property was certified by ND Housing Finance Agency as a Pilot Project. Pilot Payments will begin the first year after property is rented:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Cook's Court LLLP	MI25E440000010 Cook's Court Addition Lot 1	2015	\$887,000	\$0.00	\$44,350	\$0.00
Fieldcrest LLC	MI01D200000010 Conrad Cook 1 st Addition Lot 1	2015	\$245,000	\$0.00	\$12,250	\$0.00
Fieldcrest LLC	MI01D200000020 Conrad Cook 1 st Addition Lot 2	2015	\$251,000	\$0.00	\$12,550	\$0.00
Fieldcrest LLC	MI01D210000030 Conrad Cook 1 st Addition Lot 3	2015	\$1,648,000	\$0.00	\$82,400	\$0.00

16. House was estimated in 2014 recent inspection confirmed a reduction for 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Fennell, Diann	MI253940300180 Summit Park Addition Lot 18 Block 3	2015	\$106,000	\$88,000	\$4,770	\$3,960
Clemens, Mark & Deanne Lavon	MI240720700062 Eastwood Park Addition East ½ Lots 5 & 6 Block 7	2015	\$251,000	\$183,000	\$11,295	\$8,235

17. Property has been reviewed and determined a reduction of the 2015 assessment to reflect market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Larson, Mary & Tracy & Casey Etal	MI253940700100 Summit Park Addition Lot 10 Block 7	2015	\$176,000	\$149,000	\$7,920	\$6,705

18. Main Floor was not repaired from the flood:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Stenvold, Joe	MI233720700051 Serene Addition East 70' Lot 5 Block 7	2015	\$134,000	\$40,000	\$6,030	\$1,800
Stenvold, Joe	MI233720700051 Serene Addition East 70' Lot 5 Block 7	2014	\$133,000	\$40,000	\$5,985	\$1,800

19. Reviewed land, adjustment required based on size and comparable lots in cul-de-sac:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Koosman, Dustin	MI15C530000030 Eagles Landing 2 nd Addition Lot 3	2015	\$521,000	\$517,000	\$26,050	\$25,850

Swenson, Joshua & Felicia	MI15C530000020 Eagles Landing 2 nd Addition Lot 2	2015	\$521,000	\$517,000	\$26,050	\$25,850
Koosman, Daniel & Jeanne	MI15C530000120 Eagles Landing 2 nd Addition Lot 12	2015	\$528,000	\$517,000	\$26,400	\$25,850

20. Property was deleted and re-platted for 2015, remove from 2015 tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Prairie Grass LLC Southdale Apts LLP/ Professional Choice Properties LLC	MI25C260000050 Minot Place S/D Lot 5	2015	\$583,000	\$0.00	\$29,150	\$0.00

21. House was estimated during neighborhood review on 9/2014, recent inspection confirmed a reduction to market value:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Peterson, J; Roitz, T; Carter, L	MI2422200000070 Lynch's 2 nd Addition Lots 6 & 7	2015	\$258,000	\$206,000	\$11,610	\$9,270

22. Removing the garage value, it is being assessed on Real Estate:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Nelson, Caryn	MI5103224 Woodridge MHP Lot 224	2015(2016MH)	\$59,100	\$46,100	\$2,659.50	\$2,074.50
Mahoney, Joan	MI5103645 Prairie Bluffs MHP Lot 2	2015(2016MH)	\$80,600	\$67,100	\$3,627	\$3,015
Orth, Pamela	MI5104317 Prairie Bluffs MHP Lot 52	2015(2016MH)	\$75,300	\$64,300	\$3,388.50	\$2,893.50
Vanberkom, Diane	KM5101377 Kenmare Orig Lt 8 Block 17	2015(2016MH)	\$13,900	\$10,500	\$625.50	\$472.50

Marshall, Kelly	BT5103332 NENW S34	2015(2016MH)	\$20,300	\$9,300	\$913.50	\$418.50
Randklev, Richard & Judith	MI5104550 Prairie Bluffs MHP Lot 118	2014(2015MH)	\$122,800	\$111,800	\$5,526	\$5,031
Haffner, Leander	MI5103826 Prairie Bluffs MHP Lot 16	2015(2016MH)	\$70,900	\$59,200	\$3,190.50	\$2,664

23. After recent review of the property, adjust valuation to represent market value for a FEMA Trailer:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Smokey Cowboy LLC	SR5105551 Riverbend MHP Lot 6	2015(2016MH)	\$37,000	\$14,100	\$1,665	\$634.50
Smokey Cowboy LLC	SR5105552 Riverbend MHP Lot 19	2015(2016MH)	\$37,000	\$14,100	\$1,665	\$634.50

24. After allowed inspection, remove hopper bins from assessment, not afixed to the ground:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Scheresky, Caalen & Bonnie	RU27005U010000 W2NW Less Olt 1 & ROW	2015	\$490,900	\$357,100	\$24,545	\$17,855
Scheresky Ag Services	RU270990000010 Olt 1 OF NWNW	2015	\$582,800	\$507,100	\$29,140	\$25,355

25. Owner qualifies for ND Housing 20 year Pilot program valuation based off of Rental Income, no rent in 2014 so no value for 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Burlington Willows LLC	BN010530100020 Riverwod 2 nd Addition Lot 2 Block 1	2015	\$42,700	\$0.00	\$2,135	\$0.00

26. Residence used as Parsonage as of August 2014, exempt from taxation remove value from 2015 assessment:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
First Church of the Nazarene	SW110040500020 Cassedy's Addition to Sawyer	2015	\$26,600	\$2,600	\$1,197	\$117

27. Allowed permission to inspect property, basement is not finished remove value for basement finished for 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Joel	BT120990000082 Lot A of Olt 8 of NWNE	2015	\$261,400	\$243,400	\$11,763	\$10,953

28. Omitted Property / Escaped Assessment:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Krebsbach, Robby	MI5105588 Wheatland Village MHP Lot 318	2013(2014MH)	\$0.00	\$58,600	\$0.00	\$2,637
Krebsbach, Robby	MI5105588 Wheatland Village Lot 318	2014(2015MH)	\$0.00	\$58,600	\$0.00	\$2,637
Krebsbach, Robby	MI5105588 Wheatland Village Lot 318	2015(2016MH)	\$0.00	\$58,600	\$0.00	\$2,637
Simon, Jonathan & Heather	MI5105587 Wheatland Village Lot 69	2013(2014MH)	\$0.00	\$48,600	\$0.00	\$2,187
Simon, Jonathan & Heather	MI5105587 Wheatland Village Lot 69	2014(2015MH)	\$0.00	\$48,600	\$0.00	\$2,187
Simon, Jonathan & Heather	MI5105587 Wheatland Village Lot 69	2015(2016MH)	\$0.00	\$48,600	\$0.00	\$2,187
Sherven, Trent & Lynelle	RY010990000020 Olt 2 of SWSW	2014	\$45,600	\$312,800	\$2,280	\$14,076

Sherven, Trent & Lynelle	RY010990000020 Olt 2 of SWSW	2015	\$49,700	\$312,800	\$2,485	\$14,076
Reinart's Family LLLP	NE34001U010000 W2NE	2015	\$0.00	\$42,800	\$0.00	\$2,140
Reinart's Family LLLP	NE34001U020000	2015	\$0.00	\$38,600	\$0.00	\$1,930

29. Parcel should have been split 1/2015, remove value from tax roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Reinart's Family LLLP	NE340010000000 NE S34-155-82	2015	\$82,000	\$0.00	\$4,100	\$0.00

30. Owner Qualifies for Military Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Mueller, Scott	MI5102835 Western Village MHP Lot 65	2015(2016MH)	\$42,100	\$0.00	\$1,894.50	\$0.00
Pugh, Ashley	MI5104117 Gold Nugget MHP Lot C-21	2015(2016MH)	\$33,700	\$0.00	\$1,516.50	\$0.00

31. Mobile Home sold, new Parcel # was created:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Meadowlark Builders	MI5105446 Holiday Village Lot 125	2015(2016MH)	\$64,300	\$0.00	\$2,893.50	\$0.00

32. Mobile Home Moved to Real Estate for tax roll 2016:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Schenfisch, Bonnie	MK5104427 Makoti City Lot 10 Block 15	2015(2016MH)	\$56,200	\$0.00	\$2,529	\$0.00

33. Remove from MH tax roll assessed as Real estate for 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Aschenbrennen, Robert & Elsie	SY5102649 Surrey City Por. N2NE Less Hwy	2015(2016MH)	\$53,800	\$0.00	\$2,421	\$0.00

34. Remove MH from tax roll the trailer burned down in 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Kveset, Helen	MI5104883 Holiday Village MHP Lot 612	2015(2016MH)	\$60,300	\$0.00	\$2,713.50	\$0.00

35. MH moved out of County without moving permit in 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Net Taxable Value	New Net Taxable Value
Underdahl, Lucas	LI5104152 NE A160 Linton	2015(2016MH)	\$13,800	\$0.00	\$621	\$0.00
Petz, Robert	MK510136 Makoti City Olson's Addition	2015(2016MH)	\$9,600	\$0.00	\$432	\$0.00

36. Property owner qualifies for Blind Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Net Taxable Value	New Net Taxable Value
Schmidt, Patrick & Cynthia	MI5102891 Northstar MHP Lot 314	2015(2016MH)	\$6,400	\$0.00	\$288	\$0.00

37. Structure removed in 2015:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Pitner, John & Irene	RL5100454 RL Twp Tande Addition of Lot 25-38	2015(2016MH)	\$2,100	\$0.00	\$94.50	\$0.00

38. Owner presented income information of property. After review income approach to valuation best suits the derivative to value for the property. Adjust value to reflect a more accurate approach:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Premiere Development 2 LLC	HA33146000010 Western Plains 3 rd Addition Lot 1	2015	\$288,200	\$154,400	\$14,410	\$7,720
Premiere Development 2 LLC	HA33146000020 Western Plains 3 rd Addition Lot 2	2015	\$91,400	\$39,100	\$4,570	\$1,955

39. Property owner did not receive notice of Increase per NDCC Valuation is reduced back to 2014 valuation:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Wieland, Lee & Carmel	NE310990000240 Olt 24 of NW	2014	\$101,600	\$89,600	\$5,080	\$4,480

40. Remove the garage value as it is assessed with the land:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Glen & Pamela	MI5104270 Prairie Bluffs Estates Lot 1	2015(2016MH)	\$100,600	\$77,400	\$4,527	\$3,483
Jonson, Debbie	MI5104176 Prairie Bluffs Estate Lot 58	2015(2016MH)	\$94,900	\$74,800	\$4270.50	\$3,366
Eberle, Pam	MI5104090 Prairie Bluffs Estate Lot 46	2015(2016MH)	\$79,000	\$62,200	\$3,555	\$2,799
Lee, Merle & Donna	MI5104054 Prairie Bluffs Estate Lot 60	2015(2016MH)	\$97,100	\$80,600	\$4,369.50	\$3,627
Abernathy, Scott	MI5103732 Prairie Bluffs Estate Lot14	2015(2016MH)	\$86,000	\$71,300	\$3,870	\$3,208.50

41. Structure Located on different parcel, remove value from this parcel:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Alm, David	BT210990000060 Olt 6 of NWNW	2015	\$207,400	\$70,800	\$9,333	\$3,540

42. Omitted Property:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Alm, David	BT210020000000 NW Less Olt 6 & 7	2015	\$96,600	\$270,600	\$4,830	\$12,628

43. Remove MH Value – assessed as MH Tax:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2006	\$18,000	\$4,600	\$810	\$207
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2007	\$18,400	\$4,600	\$828	\$207
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2008	\$19,600	\$4,600	\$882	\$207
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2009	\$21,800	\$4,600	\$981	\$207
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2010	\$21,800	\$4,600	\$981	\$207
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2011	\$22,600	\$4,800	\$1,017	\$216
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2012	\$24,200	\$5,200	\$1,089	\$234
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2013	\$27,800	\$6,000	\$1,251	\$270
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2014	\$30,000	\$6,400	\$1,350	\$288
Houston, Curtis	BN020070100080 Coltons 2 nd Addition Lot 68 Block 1	2015	\$31,000	\$6,600	\$1,395	\$297

Roll call: all voted yes; motion carried.

States Attorney Roza Larson appeared with update on pending criminal case being reviewed by Special Prosecutor Seymour R. Jordan, Divide County States Attorney. Per North Dakota Century Code, Jordan has filed petition to remove an

elected official from office pending outcome of investigation. Larson will provide updates as information becomes available.

Emergency Management Director Amanda Schooling appeared with information about newly formed Cyber Security Committee and identified need for a Commissioner as member. Comm. Weppler volunteered for the position.

Chief Deputy Barnard appeared with bids to replace damaged patrol vehicle. Moved by Comm. Louser, seconded by Comm. Walter to approve bid from Westlie Motors for \$28,540.00. Roll call: all voted yes; motion carried.

Barnard then requested authorization to call for bids on necessary remodeling of Morgan Printing building to facilitate 24/7. Attendant Care, and fingerprinting programs. Moved by Comm. Louser, seconded by Comm. Weppler to grant request. Roll call: all voted yes; motion carried.

IT Administrator Jason Blowers presented invoice from AVI Systems for work already completed in Administration Building. Moved by Comm. Weppler, seconded by Comm. Louser to pay \$10,098.00 invoice. Roll call: all voted yes; motion carried.

Blowers then discussed need to upgrade audio and video system in Commissioner's Chamber. Moved by Comm. Weppler, seconded by Comm. Walter to approve request in amount of \$2,242.01. Roll call: all voted yes; motion carried.

Blowers also presented proposal from Marco to incorporate wireless internet throughout entire Administration Building. Moved by Comm. Weppler, seconded by Comm. Walter to approve request for \$2,710.00. Roll call: all voted yes; motion carried.

Finally, Blowers presented options to permanently mount required video hardware on newly designed podiums.

Comm. Nybakken and Comm. Wepler discussed staffing needs of Juvenile Detention Center and Personnel Committee's recommendation. Moved by Comm. Wepler, seconded by Comm. Nybakken approve Committee's recommendation to promote three current part-time staff members to full-time. Roll call: all voted yes; motion carried.

Auditor/Treasurer Devra Smestad appeared.

Moved by Comm. Walter, seconded by Comm. Nybakken to receive and file the following correspondence: NDIRF – Conferment of Benefits; ND PSC – ND Pipeline Company, LLC; Badlands Environmental Consultant, Inc. – Lead-based Paint Inspection Report for Ward County Jailhouse. Roll call: all voted yes; motion carried.

Board requested more information on county-wide membership program offered by Sanford AirMed. Smestad will provide Board with update at later date.

Moved by Comm. Wepler, seconded by Comm. Louser to approve Applications for Gaming Site Authorization for Minot Hockey Boosters and Minot Junior Golf Association. Roll call: all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Wepler to approve Request for Duplicate Warrant. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to approve appointment of Michael Carswell to Ward County Planning Commission within guidelines of Planning/Zoning Board. Roll call: all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Louser to approve Mattson Construction payment of \$13,070.64 for utilities in Administration Building since November, 2015. Roll call: all voted yes; motion carried.

Moved by Comm. Walter, seconded by Comm. Nybakken to deny \$10,500.00 bid from Dean Hildenbrand for Tax Foreclosed Property. Roll call: all voted yes; motion carried.

Smestad requested parking lot west of courthouse be reserved for early voting patrons on June 6-9, 2016. Moved by Comm. Walter, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

Smestad advised Liaison Committee Meeting scheduled March 17, 2016 at 12:00 p.m.

Moved by Comm. Wepler, seconded by Comm. Nybakken to extend official offer of Veteran's Service Administrator position to John Crosby, Jr., Level 24, \$3,531.84/month. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Walter to receive and file January 2016 Financial Report. Roll call: all voted yes; motion carried.

At 11:10 a.m., with no further business, the meeting was adjourned.