

Minutes of the Board of Ward County Commissioners
June 7, 2016

The regular meeting of the Ward County Commission was called to order by Chairman Fjeldahl at 9:00 a.m. with Comm. Louser, Weppler, and Nybakken, present. Comm. Walter was absent. Also present were Department Heads: Dana Larsen, Roza Larson, Devra Smestad, and Ryan Kamrowski.

Moved by Comm. Nybakken, seconded by Comm. Louser to approve the agenda with additions. Roll call: all voted yes; motion carried.

Building Inspector Leo Schmidt appeared with request for moving permit to allow Travis and Paula Bohl to move manufactured home from 202-1/2 Maple Street, Minot City outlot Section-23 155N 83-W SENW East-136' of outlot 10 plus N-15' of lot 10 Jacobson Addition to 437 N Rice Lake Rd in Rice Lake Township North Shore Addition: Lot #4 152-N 85-W Ward County Parcel #RL030090000040.

At 9:02 a.m. Chairman Fjeldahl opened the public hearing regarding moving permit.

For the record, no one appeared to speak for or against the permit.

At 9:04 a.m. Chairman Fjeldahl closed the public hearing.

Moved by Comm. Louser, seconded by Comm. Weppler to approve request for moving permit. Roll call: all voted yes; motion carried.

Moved by Comm. Weppler, seconded by Comm. Louser to approve the minutes of the Regular Commission Meeting on May 17, 2016 with clarification that motions for Rice Lake purchase of property and Rice Lake borrow pit include creation of Memorandum of Understanding. Roll call: all voted yes; motion carried.

Auditor/Treasurer Devra Smestad then presented the bills. Moved by Comm. Wepler, seconded by Comm. Nybakken to approve regular bills totaling \$1,964,679.40 and the Social Welfare Fund of \$20,311.52. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve the Mattson Construction Bill for \$453,716.81, included in the above total, reducing their retainage to 2%. Roll call: all voted yes; motion carried.

Doug Larson, JLG Architects, appeared with updates on Administration Building, Juvenile Detention and Juvenile Probation Projects. The Board will tour the Juvenile Detention and Probation areas after the next Commission Meeting June 21, 2016.

Moved by Comm. Wepler, seconded by Comm. Louser to authorize Chairman sign Change Order #E4 in amount of \$2,173.09 for eight additional electrical link fire dampers in Administration Building mechanical room. Roll call: all voted yes; motion carried.

Larson then presented Change Order #5 in amount of \$6,181.06 for Juvenile Detention. Motion tabled pending further review of costs.

Brian Kunz, Senior Project Manager for Adolfson & Peterson Construction appeared with updates on Jail Expansion project and Change Orders for approval.

Moved by Comm. Wepler, seconded by Comm. Nybakken to approve Change Orders in amount of \$6,109 with the understanding future requests will be included in Board packets for review. Roll call: all voted yes; motion carried.

Kunz then presented updates on the Courthouse Renovation and additional Change Orders for approval.

Moved by Comm. Wepler, seconded by Comm. Louser to approve Change Order #2 for \$31,978 and authorize Chairman sign document so project can continue to move forward. Roll call: all voted yes; motion carried.

Moved by Comm. Nybakken, seconded by Comm. Louser to approve Change Order #3 in amount of \$2,429 for City of Minot requirements. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve Change Order #5, credit in amount of \$19,100, savings on floorcovering and wall demolition. Roll call: all voted yes; motion carried.

Eric Hoffer, representative from Adolfson & Peterson Construction, appeared with an update on the Courthouse renovation project. After further review, painted sprinkler pipes in the former Ex-Servicemen's Room will not detract from the historic aspects of the room. Moved by Comm. Wepler, seconded by Comm. Louser to authorize moving forward with the project as described. Roll call: all voted yes; motion carried.

Planning/Zoning Administrator Amber Turnquest appeared. Moved by Comm. Wepler, seconded by Comm. Nybakken to approve Memorandum 1 as follows:

1. Application for plat approval by BACE, LLLP for the following described property:

Outlot 3 of NE¼ NE¼, Section 36-160-89, Elmdale Township

The application is for 10.76 acre outlot adjacent to County Road 1A. The Elmdale Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

2. Application for plat approval by Eric and Amy Anderson for the following described property:

Outlot 1 of SW ¼ SE ¼, Section 8-160-89, Elmdale Township

This application is for a 3.79 acre outlot adjacent to County Road 2. The Elmdale Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

3. Application for plat approval by Norman Sollid on behalf of Richard and Eileen Solberg for the following described property:

Outlot 4 S ½ SW ¼, Section 22-15681, Maryland Township

This application is for a 5.95 acre outlot adjacent to 72nd Ave NE. The Maryland Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

4. Application for plat approval by MacKenzie Hansen for the following described property:

Outlot 1 of Government Lot 4, Section 3-156-81, Maryland Township

This application is for a 2.71 acre outlot adjacent to County Road 8. The Maryland Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

5. Application for plat approval by Michael and Teresa Sundsbak for the following described property:

Outlot 1 within the SE ¼ SE ¼, Section 11-154-85, Rolling Green Township

This application is for a 2.12 acre outlot adjacent to County Road 13. The Rolling Green Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

6. Application for plat approval by Michael and Teresa Sundsbak for the following described property:

Outlot 1 within the SE $\frac{1}{4}$ SE $\frac{1}{4}$, Section 2-154-85, Rolling Green Township

This application is for a 7.70 acre outlot adjacent to County Roads 13 and 14. The Rolling Green Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the subject property is (a) developed or subdivided or (b) if an application is made for a building permit; and that no development as a result of this plat should obstruct watercourses or divert surface water flows.

7. Application for plat and variance approval by Daren Brown for the following described property:

Outlots 38 & 39 of NE $\frac{1}{4}$ NE $\frac{1}{4}$, Section 11-155-85, Des Lacs Township

The application is for two, 2 acre outlots. The Des Lacs Township Board has recommended approval. The Ward County Water Resource Board returned the plat without objection, but with the recommendation that a storm water management plan may be required if the property is (a) developed or subdivided or (b) if an application is made for a building permit; and no development as a result of this plat should obstruct any watercourse or divert surface water flows.

Roll call: all voted yes; motion carried.

Turnquest then presented next memorandum. Moved by Comm. Louser, seconded by Comm. Nybakken to approve following Application for Special Use Permit to expire October 1, 2016:

1. Application for plat approval by Central Specialties, Inc. for the following described property:

SW $\frac{1}{4}$ SW $\frac{1}{4}$, Section 20-152-84, Hilton Township

The application has been amended from "SW $\frac{1}{4}$ " to "SW $\frac{1}{4}$ SW $\frac{1}{4}$ ". The application is to allow a temporary camp site for employees while constructing Highway 23 NDDOT project. First District Health Unit has inspected the site, D & B, a company from Jamestown which has systems across the states, service the porta-potties and RVs once per week and will be going to twice per week service.

A memo was presented to the County Commission at their May 3, 2016 meeting at the request of the Planning Commission at the April 21, 2016 meeting. A two foot high berm was erected to serve as a fire break. Larry Haug, the Ward County 911 Coordinator, sent

out letters to emergency services and first responders notifying them of the camp site and directions to it.

The Planning Commission after the public hearing made a motion to deny the permit based on the availability of other campsites and the 'after the fact' nature of the permit.

Roll call: Comm. Wepler voted no, Comm. Louser, Nybakken, and Chairman Fjeldahl voted yes; motion carried.

Turnquest then presented final memorandum. Moved by Comm. Wepler, seconded by Comm. Nybakken to deny following Variance Application based on County Floodplain Ordinance:

1. Application for plat approval by John and Nicole Carlson for the following described property:

Lot 4, Sandy Beach Second Addition to Rice Lake Park, Section 10-152-85, Rice Lake Township

The application has been amended to include supplemental information. The application is to allow a garage to be converted to a habitable structure of which the lowest floor would be 41 inches below the required County Floodplain Management Elevation of 2049.5. The Planning Commission, after the public hearing, made a motion to approve the variance due to the structure already existing below the required elevation.

Roll call: all voted yes; motion carried.

Turnquest then presented Floodplain Administration Information. The County will need to amend the Floodplain Zoning Ordinance to reflect Freedom and Carbondale Townships have taken over responsibility for both zoning and floodplain administration.

At 11:00 a.m. the meeting was recessed.

At 11:10 a.m. the meeting was reconvened.

Highway Engineer Dana Larsen appeared with information on Construction Engineering services for County Road #24 Grade Raise Projects ROM-0300(129).

The cost of the construction engineering will be funded by the Department of Defense through Federal Highway Administration. Ward County will serve as the local public agency in charge of the project; the selection committee is recommending selecting Bartlett & West to perform the construction engineering.

Moved by Comm. Wepler, seconded by Comm. Louser to select Bartlett & West to perform construction engineering on ROM-0300(129), County Road 24 Grade Raise and authorize Chairman sign the documents. Roll call: all voted yes; motion carried.

Additionally, Larsen presented update on load limits and permits and requests permission to receive bids to perform a pilot project consisting of adding additional gravel, adding a base stabilizer and dust control to CR #15 south of CR #8. Moved by Comm. Nybakken, seconded by Comm. Wepler to approve request. Roll call: all voted yes; motion carried.

Larsen then presented Amendment to the Joint Powers Agreement for Plaza Road Project which clarifies the breakdown of the Liquidated Damages for the project. Moved by Comm. Wepler, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

Finally, Larsen informed Board of Minot Air Force Base request to use the following additional roads as temporary Transporter Erector Routes due to various road construction projects this summer: County Road #9 from US Highway 2 south to County Road #14/County Road #9 Intersection; County Road #8 from US Highway 83 west to US Highway 52 through Foxholm; County Road #14 from County Road

#14/County Road #9 Intersection west to G-02. Moved by Comm. Weppler, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

Building Inspector Leo Schmidt reappeared with request to issue building permit for Verizon Wireless Cell Tower in Zone #1. Moved by Comm. Weppler, seconded by Comm. Nybakken to approve request. Roll call: all voted yes; motion carried.

Schmidt then presented request to establish Board of Appeals for Ward County Building Inspections Office as per appendix B of the 2012 International Building Code. This five member board would review decisions made by the Building Official relative to the application and interpretation of the code. Moved by Comm. Nybakken, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

Director of Tax Equalization Ryan Kamrowski appeared. Moved by Comm. Weppler, seconded by Comm. Louser to approve changes to County Tax Roll as follows:

1. Property qualifies for farm exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Sherven, Trent & Lynelle	RY010990000020 Olt 2 of SWSW S1-151-86	2014	\$312,800	\$21,000	\$14,076	\$1,050
Sherven Trent & Lynelle	RY010990000020 Olt 2 of SWSW S1-151-86	2015	\$312,800	\$21,000	\$14,076	\$1,050
Sundsbak, Joshua	RO5101152 SE Less Church RD	2015(2016MH)	\$57,000	\$0.00	\$2,565	\$0,00

2. Parcel was historied for 2015 by mistake, should be assessed under this parcel for 2015 & historied for tax year 2016:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ashley, Robert & Lori	NE200150100060 Morningside Addition Lot 5 & 6 Block 1	2015	\$0.00	\$233,000	\$0.00	\$10.485

3. Combined with MI142590500034, New Building built across lot line:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Minot Area Land Trust	MI142590500031 North Minot Addition West 70' x 150' Lot 3 Block 5	2015	\$42,000	\$0.00	\$2,100	\$0.00

4. Single Family residence was not completed for assessment, no kitchen, flooring on main or finished main floor bathroom:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Olson, Garth	MI240720200050 Eastwood Park Addition lot 5 Block 2	2016	\$222,000	\$167,400	\$9,990	\$7,533

5. Garage was omitted from assessment roll, noticed when the owner came in for a building permit:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Engh, Reggie & Sheila	MI363090400092 Radio City S/D Lot 9 Block 4	2015	\$160,000	\$171,000	\$7,200	\$7,695

6. Parcel should have been made history in 2013, acres taken with outlots, did not count ROW acres:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ready Builders	HA08005U030000 SESW Less Por Golden Sunset Whitetail Ridge Olts 2,3,4,5,6	2013	\$19,100	\$0.00	\$955	\$0.00
Ready Builders	HA08005U030000 SESW Less Por Golden Sunset Whitetail Ridge Olts 2,3,4,5,6	2014	\$16,000	\$0.00	\$800	\$0.00
Ready Builders	HA08005U030000 SESW Less Por Golden Sunset Whitetail Ridge Olts 2,3,4,5,6	2015	\$16,000	\$0.00	\$800	\$0.00

7. After inspection of Appraisal data and owner's submission of recent third party appraisal, recommending an adjustment to the 2015 value to better reflect market value for the property in 2014:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Hallmyer, Thomas & Julie	EE28005U050000 E 430' of SESESE S28-156-83	2015	\$382,200	\$285,000	\$17,199	\$12,825

8. Parcel Annexed into the City of Minot in 2013, remove value form 2014 & 2015 assessment roll:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Farmers Union Oil Company of Minot	EE360030000110 Flickertail Addition Lot 11	2014	\$4,900	\$0.00	\$245	\$0.00
Farmers Union Oil Company of Minot	EE360030000110 Flickertail Addition Lot 11	2015	\$5,300	\$0.00	\$265	\$0.00
Farmers Union Oil Company of Minot	EE360030000120 Flickertail Addition Lot 12	2014	\$4,900	\$0.00	\$245	\$0.00

Farmers Union Oil Company of Minot	EE360030000120 Flickertail Addition Lot 12	2015	\$5,300	\$0.00	\$265	\$0.00
Farmers Union Oil Company of Minot	EE360030000130 Flickertail Addition Lot 13	2014	\$4,900	\$0.00	\$245	\$0.00
Farmers Union Oil Company of Minot	EE360030000130 Flickertail Addition Lot 13	2015	\$5,300	\$0.00	\$265	\$0.00
Farmers Union Oil Company of Minot	EE360030000140 Flickertail Addition Lot 14	2014	\$4,900	\$0.00	\$245	\$0.00
Farmers Union Oil Company of Minot	EE360030000140 Flickertail Addition Lot 14	2015	\$5,300	\$0.00	\$265	\$0.00
Farmers Union Oil Company of Minot	EE360030000150 Flickertail Addition Lot 15	2014	\$4,900	\$0.00	\$245	\$0.00
Farmers Union Oil Company of Minot	EE360030000150 Flickertail Addition Lot 15	2015	\$5,300	\$0.00	\$265	\$0.00

9. Continuation of number 8:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Farmers Union Oil Company of Minot	EE360030000160 Flickertail Addition Lot 16	2014	\$4,900	\$0.00	\$245	\$0.00
Farmers Union Oil Company of Minot	EE360030000160 Flickertail Addition Lot 16	2015	\$5,300	\$0.00	\$265	\$0.00
Farmers Union Oil Company of Minot	EE360030000310 Flickertail Addition Lot 31	2014	\$1,000	\$0.00	\$50	\$0.00
Farmers Union Oil Company of	EE360030000310 Flickertail Addition Lot 31	2015	\$1,100	\$0.00	\$55	\$0.00
Farmers Union Oil Company of Minot	EE360030000320 Flickertail Addition Lot 32	2014	\$1,000	\$0.00	\$50	\$0.00

Farmers Union Oil Company of Minot	EE360030000320 Flickertail Addition Lot 32	2015	\$1,100	\$0.00	\$55	\$0.00
Farmers Union Oil Company of Minot	EE360030000330 Flickertail Addition Lot 33	2014	\$1,000	\$0.00	\$50	\$0.00
Farmers Union Oil Company of Minot	EE360030000330 Flickertail Addition Lot 33	2015	\$1,100	\$0.00	\$55	\$0.00

10. Continuation of number 8:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Farmers Union Oil Company of Minot	EE360030000340 Flickertail Addition Lot 34	2014	\$1,000	\$0.00	\$50	\$0.00
Farmers Union Oil Company of Minot	EE360030000340 Flickertail Addition Lot 34	2015	\$1,100	\$0.00	\$55	\$0.00
Farmers Union Oil Company of Minot	EE360030000350 Flickertail Addition Lot 35	2014	\$1,000	\$0.00	\$50	\$0.00
Farmers Union Oil Company of Minot	EE360030000350 Flickertail Addition Lot 35	2015	\$1,100	\$0.00	\$55	\$0.00
Farmers Union Oil Company of Minot	EE360030000360 Flickertail Addition Lot 36	2014	\$1,000	\$0.00	\$50	\$0.00
Farmers Union Oil Company of Minot	EE360030000360 Flickertail Addition Lot 36	2015	\$1,100	\$0.00	\$55	\$0.00
Farmers Union Oil Company of Minot	EE360030000370 Flickertail Addition Lot 37	2014	\$3,000	\$0.00	\$150	\$0.00
Farmers Union Oil Company of Minot	EE360030000370 Flickertail Addition Lot 37	2015	\$3,300	\$0.00	\$165	\$0.00

11. Continuation of number 8:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Farmers Union Oil Company of Minot	EE360030000380 Flickertail Addition Lot 38	2014	\$3,100	\$0.00	\$155	\$0.00
Farmers Union Oil Company of Minot	EE360030000380 Flickertail Addition Lot 38	2015	\$3,400	\$0.00	\$170	\$0.00
Farmers Union Oil Company of Minot	EE360030000390 Flickertail Addition Lot 39	2014	\$3,100	\$0.00	\$155	\$0.00
Farmers Union Oil Company of Minot	EE360030000390 Flickertail Addition Lot 39	2015	\$3,400	\$0.00	\$170	\$0.00
Farmers Union Oil Company of Minot	EE360030000400 Flickertail Addition Lot 40	2014	\$3,100	\$0.00	\$155	\$0.00
Farmers Union Oil Company of Minot	EE360030000400 Flickertail Addition Lot 40	2015	\$3,400	\$0.00	\$170	\$0.00

12. Continuation of number 8:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Farmers Union Oil Company of Minot	EE360030000410 Flickertail Addition Lot 41	2014	\$5,200	\$0.00	\$260	\$0.00
Farmers Union Oil Company of Minot	EE360030000410 Flickertail Addition Lot 41	2015	\$5,700	\$0.00	\$285	\$0.00

13. Wheelchair exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Pope, Holly	MI5105148 Wheatland Village Lot 183	2014(2015MH)	\$12,900	\$0.00	\$580.50	\$0.00
Pope, Holly	MI51051478 Wheatland Village Lot 183	2015(2016MH)	\$16,300	\$0.00	\$733.50	\$0.00

Roll call: all voted yes; motion carried.

Additionally, Kamrowski asked Board to temporarily suspend Ward County Soils Committee. The intent of the five-person committee was to have community involvement in the valuation process of Agricultural land in Ward County. However, to date, only two individuals have applied to the committee. Moved by Comm. Wepler, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

At 11:40 a.m. Chairman Fjeldahl recessed the regular Commissioner Meeting to open the Tax Equalization Meeting.

Kamrowski stated the City of Minot Assessor's Office reviewed home located at 101 10th St NW at the request of the owner and recommended reduction of the 2016 assessment from \$264,000 to \$200,000. Moved by Comm. Wepler, seconded by Comm. Nybakken to approve recommendation. Roll call: all voted yes; motion carried.

Moved by Comm. Nybakken, seconded by Comm. Louser to adopt County Board of Equalization Resolution as follows:

Resolution

WHEREAS, this Board of Equalization has reviewed the 2016 property assessment; and

WHEREAS, any errors and inequalities have come to the attention of this Board; and

WHEREAS, the County Director of Tax Equalization has reported that the notices of increases and decreases have been given to the owners and local equalization boards as provided by law; and opportunity to be heard in protest is such changes have been given;

NOW, THEREFORE, BE IT RESOLVED, that all returns as made by local equalization boards be approved except for changes ordered by this Board, and that all actions taken by this Board of Equalization be confirmed, and that such revised assessments be noted on the County Assessment Rolls and included in the report to the State Tax Commissioner, which is now being compiled by the County Auditor/Treasurer's Office.

Roll call: all voted yes; motion carried.

At 11:45 a.m. the regular Commission Meeting reconvened.

Chief Deputy Barnard appeared with list of items needed for Juvenile Detention office. Moved by Comm. Wepler, seconded by Comm. Louser to approve request not to exceed \$5,922.71 and authorize funding from Juvenile Detention Construction Furniture account. Roll call: all voted yes; motion carried.

Auditor/Treasurer Devra Smestad appeared.

Moved by Comm. Wepler, seconded by Comm. Nybakken to receive and file the following correspondence: Story Strollers – Grand Opening in Oak Park; Central Power Electric Company – Transmission Line Rebuild; Northern Technologies – Business Update; Verendrye Electric – Annual Meeting; Berry Williams – National Flood Insurance Rating System; ND Water – Educational Tours; Rice Lake Rec District – Annual Meeting; NDACo – Presidents' Tour; ND Dept of Human Services – Review

July 19-20, 2016; NDDOT – Surrey Sidewalk Addition; KLJ – Erosion Repair Project; City of Minot – Fire Service Lines. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to receive and file the following correspondence: City of Minot – Building Inspection; Houston Engineering to Mark Easements after Auditor/Treasurer’s Office completes follow-up on ownership of property and response to City of Minot. Roll call: all voted yes; motion carried.

Smestad requested Board ratify earlier decision to approve Domestic Violence Pass-thru Grant. Moved by Comm. Nybakken, seconded by Comm. Louser to approve request. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to reappoint the following individuals to three-year terms on the Ward County Reorganization Committee: Jim Bloomberg, District #1; Nancy D. Neshem, District North; and Ernest O. Medalen, District #3. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to reappoint Deb Fauske to the Library Board. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Nybakken to reappoint Rita St. Croix to the Kenmare City Zoning Commission. Roll call: all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve Gaming Site Authorization for North Dakota Cowboy Hall of Fame, Inc. Roll call: all voted yes; motion carried.

Smestad discussed options for office space for Public Defenders. Motion was tabled pending future decisions on Courthouse Renovation Project.

Moved by Comm. Louser, seconded by Comm. Wepler to approve the following payroll amendments: William Archinal – Sheriff’s Dept (Level 18); Ray Burckhard – Highway Dept (Level 15); Aaron Dazell – Highway Dept (Level 15); Harold Everson – Highway Dept (Level 15); Kevin Streitz – Highway Dept (Level 15); Odd Osteros – Weed Control (Level 15). Roll call: all voted yes; motion carried.

Director of Tax Equalization Ryan Kamrowski reappeared to present Abatement Application filed by K. Hawk Venture, LLC for the following property: Anderson’s S/D E375’ of S 700.5’ Lot 4 Block 1, City of Minot. A typographical error on the 2015 Tax Statement incorrectly listed property True and Full value of \$108,000 instead of actual True and Full value of \$179,000. The assessment was correct, the total tax due on the statement was correct, and the owner paid the entire 2015 tax bill in full. However, K. Hawk Venture, LLC is now requesting refund of \$746.92, the difference in amount of property tax for incorrect True and Full value of \$108,000 versus correct True and Full value of \$179,000.

The Minot City Council has returned the abatement with a recommendation for denial. Kamrowski also recommends denial since tax amount on statement was correct regardless of typographical error. Moved by Comm. Nybakken, seconded by Comm. Louser to approve recommendation. Roll call: all voted yes; motion carried.

Smestad will coordinate scheduling of Young Professionals Meeting June 28, 2016 at 11:00.

County Engineer Dana Larsen reappeared to inform Board debris cleanup at Rice Lake has been completed and Highway Department requests reimbursement for cost.

Additionally, Larsen requested direction from Board on future budgeting for dead tree removal at Rice Lake.

Discussion about parking options for patrons and county employees took place with no final decisions made.

At 12:47 p.m., with no further business, the meeting was adjourned.