

Minutes of the Board of Ward County Commissioners

April 17, 2018

The regular meeting of the Ward County Commission was called to order by Chairman Walter at 9:00 a.m. with Comms. Fjeldahl, Louser, Rostad and Weppler present. Also present were department heads: Amanda Schooling, Betty Braun, Bob Barnard, Dana Larsen, Derrill Fick, Devra Smestad, Ellen Bjelland, John Crosby, Kerriane Boetcher, Leona Lochthowe, Mark Schrader, Roza Larson, Ryan Kamrowski.

Moved by Comm. Weppler, seconded by Comm. Louser, to approve the Agenda with changes. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Weppler, to approve the regular Commission meeting minutes from the April 3rd meeting and the special Commission meeting minutes from the April 11th meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl, to approve regular bills totaling \$866,194.66 and Social Services bills totaling \$23,045.86. Roll call; all voted yes; motion carried.

Bill List - April 17, 2018

		HOURLY SALARIES	
DD	ARMSTRONG, DEBRA L	VACATION/COMP PAYOUT	\$2,874.52
DD	ERAAS, KENDELL M	EXT. ASST	\$364.11
DD	GOCHANOUR, SCOTT S	VACATION/COMP PAYOUT	\$1,438.03
DD	GROCE, GARY A	COURT SECURITY OFFICER	\$864.28
DD	LUKS, PATRICK M	MEAL ALLOWANCE	\$31.50
DD	MORELLI, LAURA L	PT OFFICE ASSISTANT	\$478.50
DD	PALUMBO, TODD A	MEAL ALLOWANCE	\$10.50
DD	SALAZAR, SHARHONDA R	PT JD OFFICER	\$1,005.36
DD	SCHEPP, MICHAEL J	JUVENILE DETENTION OFFICER	\$1,207.14
DD	SMITH, ELWOOD R	COURT SECURITY OFFICER	\$1,203.30
DD	TROTTER, VALERIE A	VACATION/COMP PAYOUT	\$360.62
DD	VOLK, DAWN M	VACATION/COMP PAYOUT	\$385.87
DD	WALKER GASKILL, ROBERT W	VACATION/COMP PAYOUT	\$564.29
DD	WOLF, CLINTON P	COURT SECURITY OFFICER	\$811.75
		Total Hourly Salaries	\$11,599.77
		ROAD SALARIES	
DD	ARNDT, PAUL G	OVERTIME	\$400.68
DD	BAUER, LEWIS A	OVERTIME	\$697.44
DD	BEARD, LENARD W	OVERTIME	\$264.14
DD	BLACK, PERRY S	OVERTIME	\$160.79
DD	DUNN, JAMES L	OVERTIME	\$144.40
DD	FOURNIER, STEVEN W	OVERTIME	\$242.24
DD	HAMMER, GERALD D	OVERTIME	\$390.15
DD	HAMMER, STEVEN M	OVERTIME	\$422.81
DD	HEDSTRAND, DARWIN N	OVERTIME	\$258.39
DD	KRAFT, ROGER J	OVERTIME	\$21.36
DD	PALEN, DEANE A	OVERTIME	\$247.50
DD	QUINLEN, TERRY L	OVERTIME	\$128.06
DD	SCHILLING, DAREN G	OVERTIME	\$471.00
DD	SEEVER, BRUCE D	OVERTIME	\$931.16
DD	SEDEVIE, JOE W	OVERTIME	\$45.36
DD	TENNYSON, MICHAEL A	OVERTIME	\$610.50
DD	WALKUP, JOSEPH W	OVERTIME	\$327.18
DD	WILLIAMS, CORY L	OVERTIME	\$184.61
DD	ZIETLOW, DAVID R	OVERTIME	\$280.24
DD	ZIETZ, STACY L	OVERTIME	\$164.40
		Total Road Salaries	\$6,392.41
		GENERAL BILLS	
172410	ADOLFSON & PETERSON CONSTRUCTI	CONSTRUCTION JAIL- GENERAL	\$553,033.60
172411	ADVANCED BUSINESS METHODS	LEASE CONTRACT - STATES ATTORNEY	\$150.00
172412	BELGARDE, RACHEL	FORECLOSURE SALE OVERAGE- GENERAL	\$266.23
1132	BJELLAND ELLEN M	TRAVEL 03/18- EXTENSION SERVICE	\$451.47
1132	BOLSTAD, JANET L	JURY DUTY MILEAGE REIMB- SOCIAL SERVICES	\$2.18

172413	BORDER STATES ELECTRIC SUPPLY	LIGHT IN RR PKG LOT- FACILITY MANAGEMENT	\$21.69
172414	BROWN & SAENGER	SUPPLIES - GENERAL	\$104.42
172415	CBM FOOD SERVICE	PRISONER BOARD/MEALS- JUVENILE DETENTION	\$167.58
172416	CLUTE OFFICE EQUIPMENT INC	MAINTENANCE AGREEMENT- TAX EQUALIZATION	\$40.37
172416	CLUTE OFFICE EQUIPMENT INC	USB FLASH, LG PAD, PUTTY, STAPLES- GENERAL	\$135.07
172417	COMPUTER STORE INC	FIX PRINTER- STATES ATTORNEY	\$44.50
172417	COMPUTER STORE INC	SUPPLIES - STATES ATTORNEY	\$90.00
172417	COMPUTER STORE INC	INK- GENERAL	\$133.96
1132	CROSBY, JOHN A	TRAVEL FEB & MAR- VET SERVICES	\$273.44
172418	DAZELL, KATHIE L	AFLAC REFUNDED MONEY WE DID NOT REMITT- GENERAL	\$27.43
1132	EISENBRAUN, JULIE A	TRAVEL 3/19-21- EMERGENCY MANAGEMENT	\$317.19
172419	ENERBASE FARMERS UNION/CENEX	MARCH FUEL BILL- TAX EQUALIZATION	\$127.90
172419	ENERBASE FARMERS UNION/CENEX	SNOW REMOVAL FUEL- FACILITY MANAGEMENT	\$28.15
172420	EVANS III, GARLAND	FORECLOSURE SALE OVERAGE- GENERAL	\$166.23
172421	FARGO GLASS & PAINT	SIKAFLEX 201T-ALUMINUM GRAY- FACILITY MANAGEMENT	\$8.85
172422	FASTENAL COMPANY	JAIL FILTERS- FACILITY MANAGEMENT	\$71.09
172423	FERGUSON ENTERPRISES - 3093	BLUMBING PARTS JAIL- FACILITY MANAGEMENT	\$226.63
172424	FIRESIDE OFFICE SOLUTIONS	SHREDDER WARRANTY- SHERIFF	\$500.00
172425	FIRST DISTRICT HEALTH UNIT	SKIN TEST ON EMPLOYEES- JUVENILE DETENTION	\$270.00
172426	FIRST WESTERN INSURANCE	PROPERTY & LIABILITY INSURANCE- GENERAL	\$746.00
1132	FOURNIER, STEVEN W	AFLAC REFUNDED MONEY NOT PAID BY US- GENERAL	\$45.13
172427	GALLS INC	NAME PLATES - JUVENILE DETENTION	\$33.95
172427	GALLS INC	SHIRTS- JAIL OPERATIONS	\$265.86
172428	GEM FEDERAL CREDIT UNION	TRAVEL- EXTENSION SERVICE	\$689.80
172428	GEM FEDERAL CREDIT UNION	ONLINE TRAINING- STATES ATTORNEY	\$159.00
172430	GEM FEDERAL CREDIT UNION	FUEL- SHERIFF	\$338.22
172430	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES- SHERIFF	\$17.98
172430	GEM FEDERAL CREDIT UNION	RADIO/UNIFORM- SHERIFF	\$11.50
172431	GOFF, EMILY	TRAVEL MARCH - EXTENSION SERVICE	\$281.51
172432	GRAPHICS LETTERING & TRIM	REMOVE LETTERING- SHERIFF	\$340.00
172433	HACTC	INMATE MEDS- JAIL OPERATIONS	\$267.98
172434	HOFFARTH SANITATION	GARBAGE & LANDFILL- FACILITY MANAGEMENT	\$550.00
172435	HOULAND, LAYNE	FORECLOSURE SALE OVERAGE- GENERAL	\$166.23
172436	HR DIRECT	PERSONNEL ENVELOPES- GENERAL	\$612.99
172437	IHEARTMEDIA	RADIO ADD - HUMAN RESOURCES	\$567.00
172438	INFORMATION TECHNOLOGY DEPT	VPN CLIENT - SHERIFF	\$315.15
172438	INFORMATION TECHNOLOGY DEPT	WAN & ANTIVIRUS- GENERAL	\$752.35
172439	INTOXIMETERS	MOUTH PIECES - JAIL OPERATIONS	\$1,800.00
172440	KADRMAS LEE & JACKSON INC	SONSULTING SVC - PLANNING AND ZONING	\$8,540.03
172441	LA QUINTA INN & SUITES	TRAVEL 02/20- SCHOOL SUPERINTENDENT	\$81.90
172442	LOWES PRINTING	NOTARY STAMP- STATES ATTORNEY	\$29.50
172442	LOWES PRINTING	LETTERHEAD - TAX EQUALIZATION	\$253.85
172442	LOWES PRINTING	PLAQUE- GENERAL	\$24.95
172443	MADDEN, NATHAN	MILEAGE REIMB- STATES ATTORNEY	\$146.75
172444	MAKOTI THRESHERS	HISTORICAL SOCIETY- GENERAL	\$9,000.00
172445	MARCO, INC	JAIL PHONE SYSTEM- GENERAL	\$21,949.20
172446	MATTHEW BENDER & CO INC	ND CRT RULES - GENERAL	\$459.00
172446	MATTHEW BENDER & CO INC	ND CRT RULES- GENERAL	\$61.75
172447	MDU - BISMARCK OFFICE	GAS COUNTY NORTH BLDG- FACILITY MANAGEMENT	\$513.61
172448	MIDSTATES WIRELESS	MAINTENANCE AGREEMENT- SHERIFF	\$17,033.00
172448	MIDSTATES WIRELESS	SVC CONTRACTS- 911 COORDINATOR	\$28,533.00
172449	MINOT CITY	CENTRAL DISPATCH OPERATIONS- 911 COORDINATOR	\$92,302.40
172327	MINOT CITY	OVERPAYMENT- RECORDER	\$10.00
172450	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG- FACILITY MANAGEMENT	\$297.22
172451	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE- FACILITY MANAGEMENT	\$267.94
172452	MINOT CITY OF, WATER DEPT	WATER JAIL- FACILITY MANAGEMENT	\$2,271.43
172453	MINOT CITY OF, WATER DEPT	WATER MORGAN BLDG- FACILITY MANAGEMENT	\$68.11
172454	MINOT DAILY NEWS INC	SUMMONS PUB 51-17-CV-00303- STATES ATTORNEY	\$107.31
172454	MINOT DAILY NEWS INC	MH SEIZURES - GENERAL	\$267.18
172454	MINOT DAILY NEWS INC	MED MARIJUANA ORDINANCE- GENERAL	\$49.64
172454	MINOT DAILY NEWS INC	PUBLISHING PRINTING- GENERAL	\$606.63
172455	MOORE ENGINEERING	GIS TECH PROJ MANAGER- EMERGENCY	\$882.50

		MANAGEMENT	
172456	MOORE MEDICAL LLC	SANI CLOTHS - JAIL OPERATIONS	\$216.71
172338	ND DEPT OF HUMAN SERVICES	SOC SVC CASH CRT CK- SOCIAL SERVICES	\$20.00
172457	NDACVSO	MEMBERSHIP DUES - VET SERVICES	\$115.00
172458	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH- FACILITY MANAGEMENT	\$50.14
172459	NORTHERN TECHNOLOGIES INC	MATERIAL TEST- GENERAL	\$540.00
172460	PEOPLEFACTS LLC	BACKGROUND CHECKS- SHERIFF	\$41.67
172461	PHARMCHEM INC	MED SUPPLIES - JAIL OPERATIONS	\$618.00
172462	PHYSIO-CONTROL CORP	AED BATTERIES - SHERIFF	\$860.64
172330	PIERCE CO SHERIFF	SUBPEONA SVC - STATES ATTORNEY	\$150.00
172463	QUALITY INN - BISMARCK	TRAVEL- VET SERVICES	\$251.10
172463	QUALITY INN - BISMARCK	TRAVEL 3/21-23- TAX EQUALIZATION	\$334.80
172464	RELX INC	LEGAL SEARCHES- STATES ATTORNEY	\$527.41
172465	RYDER HISTORICAL SOCIETY	HISTORICAL SOCIETY-	\$5,300.00
1132	SCHRADER, MARK W	REIMB FOR STAMPS- JUVENILE DETENTION	\$20.00
1132	SMESTAD, DEVRA L	TRAVEL- AUDITOR AND TREASURER	\$130.80
172466	SOURIS BASIN PLANNING	CDBG ADMIN FEES - GENERAL	\$1,009.55
172467	SRT	PHONE BILL- GENERAL	\$542.61
172468	SRT	911 SRT UTILITIES- 911 COORDINATOR	\$4,746.45
172469	SRT	TELEPHONES- GENERAL	\$2,026.93
172469	SRT	TELEPHONES- GENERAL	\$1,022.42
172470	STEINS INC	SOAP & SANITIZER- FACILITY MANAGEMENT	\$315.00
172470	STEINS INC	SPRAY BUFF- FACILITY MANAGEMENT	\$48.98
172471	STUTSMAN COUNTY	MENTAL HEALTH - GENERAL	\$180.50
172472	THOMPSON LARSON	BODY TRANSPORT- GENERAL	\$400.00
172473	TRINITY HOSPITAL	BAC TESTS- SHERIFF	\$10.00
172474	UNIFORM CENTER	RADIO/UNIFORM- SHERIFF	\$755.18
172475	UNITED MAILING SERVICES INC	POSTAGE USED- EXTENSION SERVICE	\$385.71
172475	UNITED MAILING SERVICES INC	POSTAGE SVC- GENERAL	\$167.72
172476	VALS SCHWINN CYCLING INC	BIKE REPAIR- JAIL OPERATIONS	\$220.00
172477	VERENDRYE ELECTRIC	ELECTRICITY COUNTY NORTH- FACILITY MANAGEMENT	\$143.00
172478	VERENDRYE ELECTRIC	UTILITY ELECTRIC- EMERGENCY MANAGEMENT	\$33.00
172479	VERIZON WIRELESS	CELL PHONES - TAX EQUALIZATION	\$65.77
172480	WARD CO AUDITOR	POSTAGE 1ST QTR- EXTENSION SERVICE	\$2.95
172339	WARD CO CLERK OF DIST CRT	OVERWEIGHT DISPUTED- STATES ATTORNEY	\$1,200.00
172481	WARD CO SHERIFF'S DEPT.	MH FORECLOSURE 2017- GENERAL	\$320.00
172482	WARD CO SOCIAL SERVICES	GENERAL ASSISTANCE PYMT -	\$13,166.00
172483	WATCH GUARD	SOFTWARE MAINT- SHERIFF	\$2,887.50
1132	WEBER, KRISTINA L	TRAVEL- EMERGENCY MANAGEMENT	\$137.34
172484	WILDER, MARLYA	TRAVEL- STATES ATTORNEY	\$10.50
172485	XCEL ENERGY	ELECTRICITY CRT HSE- FACILITY MANAGEMENT	\$3,546.22
172485	XCEL ENERGY	ELECTRICITY JAIL- FACILITY MANAGEMENT	\$5,319.34
172485	XCEL ENERGY	ELECTRICITY MOROGAN BLDG- FACILITY MANAGEMENT	\$195.52
172486	XCEL ENERGY	ELECTRICITY ADMIN BLDG- FACILITY MANAGEMENT	\$5,588.32
172487	XCEL ENERGY	SOO LINE PARKING LOT- FACILITY MANAGEMENT	\$38.18
172488	YELLOW WOLF, DAMON & SHELBALA, NICOLE	FORECLOSURE SALE OVERAGE- GENERAL	\$624.06
		Total General Bills	\$802,660.55
		PARK BOARD BILLS	
172407	VERENDRYE ELECTRIC	UTILITIES	\$39.00
172408	WARD COUNTY HIGHWAY DEPT	PARK MEAINTENANCE	\$463.61
172409	XCEL ENERGY	UTILITIES	\$31.81
		Total Park Board Bills	\$534.42
		ROAD BILLS	
172364	3-D SPECIALTIES INC	MATERIALS/SERVICES	\$29.88
172365	ALL AMERICA CITY GLASS	REPAIRS & MAINTENANCE	\$186.00
172366	AMERIPRIDE LINEN & APPAREL SVC	OFFICE SUPPLIES	\$383.02
172367	BERTHOLD CITY	UTILITIES	\$29.40
172368	CDW GOVERNMENT INC	OFFICE SUPPLIES	\$498.69
172369	DAKOTA FLUID POWER INC	REPAIRS & MAINTENANCE	\$82.63
172370	DAKOTA PIPE & STEEL	REPAIRS & MAINTENANCE	\$20.98
172371	DAKOTALAND AUTOGLASS	MATERIALS/SERVICES	\$28.50
172371	DAKOTALAND AUTOGLASS	REPAIRS & MAINTENANCE	\$157.63
172372	ENERBASE FARMERS UNION/CENEX	FUEL, GAS, OIL	\$20,262.43
172373	FARMERS UNION OIL CO	FUEL, GAS, OIL	\$3,972.35

172374	FARMERS UNION OIL CO - KENMARE	FUEL, GAS, OIL	\$2,222.08
172374	FARMERS UNION OIL CO - KENMARE	UTILITIES	\$492.16
172375	FARSTAD OIL	FUEL, GAS, OIL	\$1,390.40
172376	FASTENAL COMPANY	MATERIALS/SERVICES	\$489.95
172377	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES	\$339.16
172377	GEM FEDERAL CREDIT UNION	TRAVEL	\$269.49
172378	GENERAL TRADING CO	FUEL, GAS, OIL	\$89.36
172378	GENERAL TRADING CO	MATERIALS/SERVICES	\$185.24
172378	GENERAL TRADING CO	REPAIRS & MAINTENANCE	\$47.87
172379	GRAVEL PRODUCTS INC	MATERIALS/SERVICES	\$4,475.00
172380	HOFFARTH SANITATION	UTILITIES	\$100.00
172381	HOME OF ECONOMY INC	MATERIALS/SERVICES	\$48.17
172381	HOME OF ECONOMY INC	REPAIRS & MAINTENANCE	\$350.75
172382	KENMARE CITY OF	UTILITIES	\$87.00
172383	LAWSON PRODUCTS INC	MATERIALS/SERVICES	\$353.76
172384	LYLE SIGNS INC	MATERIALS/SERVICES	\$891.74
172385	MAINTENANCE PLUS INC	OFFICE SUPPLIES	\$747.00
172386	MDU - BISMARCK OFFICE	UTILITIES	\$626.64
172387	MENARDS - MINOT	MATERIALS/SERVICES	\$150.58
172387	MENARDS - MINOT	REPAIRS & MAINTENANCE	\$27.62
172388	MINOT CITY OF, WATER DEPT	UTILITIES	\$189.10
172389	MINOT DAILY NEWS INC	OFFICE SUPPLIES	\$48.91
172390	NAPA AUTO PARTS	MATERIALS/SERVICES	\$709.32
172390	NAPA AUTO PARTS	REPAIRS & MAINTENANCE	\$314.97
172391	ND DEPT OF TRANSPORTATION.	MATERIALS/SERVICES	\$3,254.40
172392	NORTH PRAIRIE RURAL WATER	UTILITIES	\$53.78
172393	NORTHWEST TIRE & RETREAD INC	REPAIRS & MAINTENANCE	\$2,180.96
172394	O'DAY EQUIPMENT	MATERIALS/SERVICES	\$2,301.07
172395	PURE HONDA	MATERIALS/SERVICES	\$5.98
172396	SIGNSTODAY	MATERIALS/SERVICES	\$392.00
172397	SOURCE ONE SUPPLY INC	MATERIALS/SERVICES	\$138.00
172398	SRT	UTILITIES	\$437.10
172399	SUNDRE SAND & GRAVEL INC	MATERIALS/SERVICES	\$3,259.89
172400	TRACTOR SUPPLY CREDIT PLAN	REPAIRS & MAINTENANCE	\$73.98
172401	TRI N PROPANE	UTILITIES	\$593.54
172402	VERENDRYE ELECTRIC	UTILITIES	\$131.00
172403	VERIZON WIRELESS	UTILITIES	\$430.68
172404	WARNE CHEMICAL & EQUIPMENT CO.	REPAIRS & MAINTENANCE	\$2,435.12
172405	WESTLIE MOTOR CO	MATERIALS/SERVICES	\$169.50
172405	WESTLIE MOTOR CO	REPAIRS & MAINTENANCE	\$7,295.76
172406	XCEL ENERGY	UTILITIES	\$1,556.97
		Total Road Bills	\$65,007.51
		GRAND TOTAL	\$ 886,194.66

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to open the public hearing for a moving permit at 9:05 a.m. Roll call: all voted yes; motion carried.

Leo Schmidt, Building Inspector, presented a moving permit for Joseph Haia and Carla Jean Mettler to move a detached garage to 7871 46th Avenue, NE. The garage currently sits in the flood improvement work area of southwest Minot. No one appeared to speak on behalf of the applicants.

Moved by Comm. Rostad, seconded by Comm. Wepler to close the public hearing at 9:07 a.m. Roll call: all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve the moving permit for Joseph Haia and Carla Jean Mettler. Roll call: all voted yes; motion carried.

Sheriff Bob Barnard appeared and presented a memo from him to his staff and a Media Release. The memo was a thank you to the staff for their hard work regarding the North Dakota Department of Corrections inspection on March 28th. There were no deficiencies and the facility is in complete compliance. One inspector remarked it was one of the best inspections he had ever conducted.

The media release outlines a program between the Ward County Detention Center and Main Street Book. This is an educational program that will give inmates the opportunity to learn labor trades as well as interviewing techniques and preparing resumes in the hopes they will be employable after release. The program was coordinated by Chris Ray, Assistant Jail Supervisor.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl, to Receive and File the documents presented. Roll call; all voted yes; motion carried.

Dana Larsen, Ward County Engineer appeared with a request for approval for three hydraulic studies on Gassman Coulee, Second Larson Coulee and Egg Creek in anticipation of future structural work. It was recommended to select Houston Engineering to complete the Gassman and Second Larson Coulee studies and Apex Engineering to complete the study for Egg Creek.

Moved by Comm. Wepler, seconded by Comm. Rostad to select Houston Engineering to perform the hydraulic studies on Gassman Coulee and Second Larson Coulee and APEX Engineering to perform the study for Egg Creek. Roll call; all voted yes; motion carried.

Chairman Walter inquired of Mr. Larsen regarding the Ruthville Highway situation to see if any recommendations have been made. Currently, the only change has been to reduce the speed limit in the area. It appears a study is being conducted as well.

Comm. Rostad and Comm. Wepler spoke to the outcome and recommendations from the Personnel Committee Meeting conducted on April 11th. The first item, a payroll amendment for Shirrel Ott, was withdrawn following the Personnel Committee meeting.

Comm. Rostad and Dan Larsen, as representative of the department heads, spoke to the fact that the County is seeking new dental insurance. Blue Cross Blue Shield has made a proposal and also included a proposal for health insurance. There would be some cost savings to the County based on what Blue Cross Blue Shield presented. Currently, Blue Cross and Blue Shield are hosting informational meetings with Ward County employees to inform them about the proposal and address questions or concerns.

Bob Barnard spoke on behalf of Travis Schmitt regarding a salary study prepared by the Salary Study committee. Travis narrowed down the study and summarized it for the commissioners. A COLA recommendation will be made by the committee at the May 1st meeting. Comm. Wepler asked if benefits were included in the information. Wants it included to compare apples to apples.

Auditor/Treasurer Devra Smestad appeared;

Moved by Comm. Louser, seconded by Comm. Wepler, to Receive and File the following correspondence: State's Attorney's Office – Addendum to Annual Report; NDPERS – Wellness Discount Program; Wayne Short – Jefferson Trailer Park; FCC – Railroad Train Crossing Control; State's Attorney's Office – Operational Audit; ND DOT – Load Limit Postings; ND DOT – Scour and Channel Profile Inspection. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to Receive and File the following Monthly Reports including financials: County Recorder; Sheriff's Department; Veterans Affairs. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Louser, to reapprove Resolutions #3-2013 and #4-2017 as they were not recorded at the time they were approved. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl, to approve bids on foreclosed properties Parcel #KM200053000100 and Parcel #KM200053000080. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Louser, to approve the Quit Claim Deed for real property described at Orig Kenmare L3 B12 Kenmare City. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Louser, to conduct interviews for HR Director with the five candidates recommended by the screening task force on April 30 and/or May 1. Two department heads will be invited to join the commissioners. Interview questions were provided to the commissioners as well. Roll call; all voted yes; motion carried.

The proposed job description was presented for the IT/GIS Director position. It was agreed upon that the description is fairly ambitious and will need further discussion. Jason Blowers appeared and expressed that the description as written is based on two different skill sets so the duties will need to be prioritized. This will be addressed at the next commission meeting.

Moved by Comm. Wepler, seconded by Comm. Rostad, to approve the following payroll amendments: Berg, K. – Social Services (Level 26); Holte, K. – Juvenile Detention (Level 20); Lockrem, D. – Social Services (Level 25); Wu, Y. – Sheriff's Department (Level 16). Roll call; all voted yes; motion carried.

At 10:08 a.m. with no further business, the meeting was adjourned.

ACCEPTED AND APPROVED THIS 1ST DAY OF MAY, 2018

Chairman, Ward County Commission

ATTEST:
