

Minutes of the Board of Ward County Commissioners

July 3, 2018

The regular meeting of the Ward County Commission was called to order by Chairman Walter at 9:00 a.m. with Comms. Fjeldahl, Louser, Rostad and Wepler present. Also present were department heads: Amanda Schooling, Betty Braun, Bob Barnard, Dana Larsen, Derrill Fick, Devra Smestad, John Crosby, Kerriane Boetcher, Leona Lochthowe, Mark Schrader, Melissa Bliss, Roza Larson, Ryan Kamrowski.

Moved by Comm. Rostad, seconded by Louser, to approve the Agenda with changes. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad, to approve the regular Commission meeting minutes from the June 19th meeting. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser, to approve regular bills as amended totaling \$326,003.51 and Social Services bills totaling \$6,125.10. Roll call; all voted yes; motion carried.

Bill List - July 3, 2018

HOURLY SALARIES			
DD	BRASFIELD, NICOLE A	LE SECURITY	\$156.00
DD	BURCH, ALEXANDER J	JUVENILE DETENTION OFFICER	\$575.05
DD	ERAAS, KENDELL M	EXT. ASSISTANT/HORTICULTURE PROGRAM	\$653.98
DD	GROCE, GARY A	COURT SECURITY OFFICER	\$2,244.25
DD	GROCE, GARY A	MEAL ALLOWANCE	\$10.50
DD	GROCE, GARY A	TRANSPORT	\$178.93
DD	JACKSON, JOSEPH J	MEAL ALLOWANCE	\$10.50
DD	JOHNSON, JODI L	MEAL ALLOWANCE	\$28.00
DD	MORELLI, LAURA L	PT OFFICE ASSISTANT	\$858.00
DD	OLSON, JENNIFER L	LE SECURITY	\$120.00
DD	POWELL, SHERECE B	JUVENILE DETENTION OFFICER	\$1,596.84
DD	SMITH, ELWOOD R	COURT SECURITY OFFICER	\$2,101.00
DD	VAN PELT, NICHOLAS M	LE SECURITY	\$276.00
DD	WILLIAMS, JAMIE L	LE SECURITY	\$576.00
DD	WOLF, CLINTON P	COURT SECURITY OFFICER	\$1,403.85
DD	WU, YENCHUN	COURT SECURITY OFFICER	\$591.12
Total Hourly Salaries			\$11,380.02
ROAD SALARIES			
DD	ALLERS, TYLER J	SEASONAL HWY/PARK MAINTENANCE	\$1,308.00
DD	BOSH, ELIJAH T	SEASONAL HWY/PARK MAINTENANCE	\$1,250.40
DD	DUNN, JAMES L	OVERTIME	\$64.98
DD	EVERSON, HAROLD E	SEASONAL HWY/PARK MAINTENANCE	\$1,308.00
DD	GREENWELL, ZACKARY N	SEASONAL HWY/PARK MAINTENANCE	\$1,234.77
DD	GUNVILLE, JAYDEN D	SEASONAL HWY/PARK MAINTENANCE	\$1,263.20

DD	HANSON, INGVALD O	SEASONAL HWY/PARK MAINTENANCE	\$1,530.40
DD	KUSKE, MATTHEW J	SEASONAL HWY/PARK MAINTENANCE	\$1,387.20
DD	MALNAA, PATRICK D	SEASONAL HWY/PARK MAINTENANCE	\$1,250.40
DD	OLSON, AUSTIN A	SEASONAL HWY/PARK MAINTENANCE	\$1,668.23
DD	QUINLEN, TERRY L	OVERTIME	\$204.90
DD	SALMI, KIM C	SEASONAL HWY/PARK MAINTENANCE	\$1,310.57
DD	STREITZ, KEVIN L	SEASONAL HWY/PARK MAINTENANCE	\$1,308.00
DD	WALTER, BRIAN A	OVERTIME	\$205.80
		Total Road Salaries	\$15,294.85
		GENERAL BILLS	
1240	BARTON, NOREEN A	TRAVEL - TAX EQUALIZATION	\$73.50
173405	BOB BARKER COMPANY INC	OFFICE SUPPLIES - JAIL OPERATIONS	\$986.22
173406	CASS COUNTY SHERIFF	CONTINGENCY MISCELLANEOUS - GENERAL	\$48.50
173407	CBM FOOD SERVICE	MEALS INMATES - JUVENILE DETENTION	\$268.20
173408	CLUTE OFFICE EQUIPMENT INC	OFFICE SUPPLIES - GENERAL	\$90.99
173408	CLUTE OFFICE EQUIPMENT INC	REPAIRS & MAINTENANCE - JAIL OPERATIONS	\$293.16
173408	CLUTE OFFICE EQUIPMENT INC	EXPENDITURES - 24/7 SOBRIETY	\$99.74
173409	COLE PAPERS INC	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$43.36
173410	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$137.96
173410	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$248.97
173410	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$1,029.95
173411	DIGITAL OFFICE CENTRE	OFFICE EQUIPMENT - JUVENILE DETENTION	\$78.73
173411	DIGITAL OFFICE CENTRE	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$39.73
173411	DIGITAL OFFICE CENTRE	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$20.04
173412	ENERBASE FARMERS UNION/CENEX	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$42.93
173413	GALLS INC	OFFICE EQUIPMENT - JAIL OPERATIONS	\$143.00
173413	GALLS INC	RADIO/UNIFORM - JAIL OPERATIONS	\$334.40
173414	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL - SHERIFF	\$198.77
173415	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES - EXTENSION SERVICE	\$211.28
1240	HAMAN, MARISA M	ELECTIONS - AUDITOR AND TREASURER	\$21.68
173416	HESI	MEDICAL - JAIL OPERATIONS	\$117.50
173417	HEWLETT-PACKARD CO	OFFICE EQUIPMENT - JAIL OPERATIONS	\$3,140.50
173418	HUBER SPRINKLER SERVICE	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$1,280.00
173419	INNOVATIVE OFFICE SOLUTIONS, LLC	OFFICE SUPPLIES - GENERAL	\$245.96
173278	INVESTORS MAN AND MARKETING	CONTINGENCY MISCELLANEOUS - SOCIAL SERVICES	\$328.63
1240	JOHNSON, JODI L	TRAVEL - SCHOOL SUPERINTENDENT	\$119.90
173420	KALIX	CONTINGENCY MISCELLANEOUS - STATES ATTORNEY	\$48.00
1240	KAMROWSKI, RYAN L	TRAVEL - TAX EQUALIZATION	\$73.50
173421	KEYCARE PHARMACY	MEDICAL - JAIL OPERATIONS	\$59.98
173422	LOWES PRINTING	OFFICE SUPPLIES - SHERIFF	\$29.50
173422	LOWES PRINTING	OFFICE SUPPLIES - JAIL OPERATIONS	\$29.50
173422	LOWES PRINTING	OFFICE SUPPLIES - GENERAL	\$24.95
173423	LYLE SIGNS INC	911 SIGNAGE - 911 COORDINATOR	\$563.07
173424	MAINSTAY SUITES - WC	TRAVEL - RECORDER	\$507.60
173425	MDU - BISMARCK OFFICE	GAS COUNNTY NORTH BLDG - FACILITY MANAGEMENT	\$53.13

173426	MDU - BISMARCK OFFICE	GAS ADMIN BLDG - FACILITY MANAGEMENT	\$126.54
173427	MDU - BISMARCK OFFICE	GAS JAIL - FACILITY MANAGEMENT	\$735.37
173428	MDU - BISMARCK OFFICE	GAS COURTHOUSE - FACILITY MANAGEMENT	\$76.45
173429	MDU - BISMARCK OFFICE	GAS MORGAN BLDG - FACILITY MANAGEMENT	\$32.54
173430	MENARDS - MINOT	OFFICE SUPPLIES - JUVENILE DETENTION	\$29.85
173430	MENARDS - MINOT	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$86.06
1240	METZIGIAN, NICHOLAS A	TRAVEL - TAX EQUALIZATION	\$73.50
173431	MIDCONTINENT COMMUNICATIONS	EXPENDITURES - JAIL OPERATIONS	\$61.12
173431	MIDCONTINENT COMMUNICATIONS	RADIO/UNIFORM - JAIL OPERATIONS	\$20.00
173432	MINOT DAILY NEWS INC	PUBLISHING PRINTING - GENERAL	\$530.71
173433	MINOT VETERINARY CLINIC	RADIO/UNIFORM - SHERIFF	\$112.50
173434	MONSON DENTAL CENTER	MEDICAL - JAIL OPERATIONS	\$1,458.00
173435	MOORE MEDICAL LLC	CONSTRUCTION JAIL - JAIL OPERATIONS	\$385.90
173435	MOORE MEDICAL LLC	MEDICAL - JAIL OPERATIONS	\$897.55
173436	MORTON COUNTY SHERIFF	CONTINGENCY MISCELLANEOUS - GENERAL	\$35.00
173437	MOUNTRAIL CO CORRECTIONAL CENTER	CONTRACTS - JAIL OPERATIONS	\$675.00
1240	MUTCHLER, JEFFREY D	TRAVEL - TAX EQUALIZATION	\$73.50
173438	NAPA AUTO PARTS	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$3.19
173281	ND ASSOC OF COUNTIES	CONTINGENCY MISCELLANEOUS - GENERAL	\$60.00
173439	ND ASSOCIATION OF CO	TRAVEL - COMMISSIONERS	\$80.00
173440	ND ATTORNEY GENERAL	TECHNOLOGY PURCHASES/MAINT - GENERAL	\$8,474.00
173282	ND SUPREME COURT	OFFICE SUPPLIES - STATES ATTORNEY	\$25.00
173282	ND SUPREME COURT	OFFICE SUPPLIES - STATES ATTORNEY	\$25.00
173441	NDEMA	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$270.00
173442	OLSON'S TOWING	RADIO/UNIFORM - SHERIFF	\$376.00
173443	PHARMCHEM INC	EXPENDITURES - 24/7 SOBRIETY	\$2,091.60
173443	PHARMCHEM INC	EXPENDITURES - 24/7 SOBRIETY	\$100.00
173444	PRAXAIR	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$164.46
173445	ROCHESTER ARMORED CAR CO INC	OFFICE SUPPLIES - AUDITOR AND TREASURER	\$351.60
1240	RYNESTAD, BRITTA L	TRAVEL - TAX EQUALIZATION	\$73.50
173446	SCHOCKS SAFE & LOCK INC	OFFICE SUPPLIES - JAIL OPERATIONS	\$49.95
1240	SCHOOLING, AMANDA R	TRAVEL - EMERGENCY MANAGEMENT	\$198.38
1240	SCHOOLING, AMANDA R	TRAVEL - EMERGENCY MANAGEMENT	\$54.50
173447	SHERWIN-WILLIAMS	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$362.70
173447	SHERWIN-WILLIAMS	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$39.08
173447	SHERWIN-WILLIAMS	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$935.40
173448	SIDWELL COMPANY THE	CONTINGENCY MISCELLANEOUS - TAX EQUALIZATION	\$1,048.00
173449	SRT	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$91.70
173450	STEINS INC	JANITORIAL SUPPLIES - FACILITY MANAGEMENT	\$257.98
1240	STRAABE, JULIE A	TRAVEL - TAX EQUALIZATION	\$73.50
173451	STUTSMAN COUNTY	DISTRICT COURT - STATES ATTORNEY	\$9.50
173452	THE PRINTERS INC	ELECTIONS - GENERAL	\$7,097.73
173453	THOMPSON LARSON	CORONER - GENERAL	\$400.00
173454	THRIFTY WHITE PHARMACY	MEDICAL - JAIL OPERATIONS	\$5,621.68
173455	TRINITY HOSPITAL	MEDICAL - JUVENILE DETENTION	\$146.23
173455	TRINITY HOSPITAL	MEDICAL - JAIL OPERATIONS	\$33,429.90
173455	TRINITY HOSPITAL	RADIO/UNIFORM - SHERIFF	\$10.00
173458	TRINITY MEDICAL CENTER	PSYCHOLOGICAL TESTING/PHYSICALS - SHERIFF	\$110.00

173459	TRINITY MEDICAL GROUP	MEDICAL - JAIL OPERATIONS	\$16,847.00
173460	UNITED MAILING SERVICES INC	OFFICE SUPPLIES - EXTENSION SERVICE	\$35.44
173460	UNITED MAILING SERVICES INC	POSTAGE - GENERAL	\$200.00
173461	VANGUARD APPRAISALS INC	CONTINGENCY MISCELLANEOUS - TAX EQUALIZATION	\$2,800.00
173462	VERIZON WIRELESS	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$132.66
173463	VERIZON WIRELESS	RADIO/UNIFORM - SHERIFF	\$1,145.90
173464	VERIZON WIRELESS	OFFICE SUPPLIES - IT	\$146.59
173465	WAL MART COMMUNITY	EXPENDITURES - JAIL OPERATIONS	\$40.32
173465	WAL MART COMMUNITY	MEDICAL - JAIL OPERATIONS	\$6.24
173465	WAL MART COMMUNITY	OFFICE SUPPLIES - JAIL OPERATIONS	\$77.18
173465	WAL MART COMMUNITY	REPAIRS & MAINTENANCE - JAIL OPERATIONS	\$5.24
173466	WARD CO CLERK OF DIST CRT	CONTINGENCY MISCELLANEOUS - AUDITOR AND TREASURER	\$40.00
1240	WESTERENG, LEANN F	OFFICE SUPPLIES - STATES ATTORNEY	\$25.98
173467	WITT O'BRIEN'S LLC	OFFICE EQUIPMENT - EMERGENCY MANAGEMENT	\$8,394.20
173468	WORKFORCE SAFETY & INS	COMMUNITY SVC - JAIL OPERATIONS	\$118.58
173469	WORKFORCE SAFETY & INS	WORKFORCE SAFETY - GENERAL	\$517.44
		Total General Bills	\$109,005.77
		ELECTION WORKER	
173470	ADAMS, CAROLINE J	ELECTION WORKER	\$160.00
173471	AIKEN, DELLA G	ELECTION WORKER	\$219.95
173472	ANDERSON, DEBRA	ELECTION WORKER	\$160.00
173473	ANDERSON, ROBERT M	ELECTION WORKER	\$194.88
1246	BARRON, BARBARA D	ELECTION WORKER	\$160.00
173474	BONEBRAKE, MARIE	ELECTION WORKER	\$165.45
173475	BONNESS, CYNTHIA	ELECTION WORKER	\$163.08
173476	BROUGHTON, REBECCA	ELECTION WORKER	\$160.00
173477	BRUHAUG, ROBERT	ELECTION WORKER	\$170.90
173478	BUDEAU, JULIE	ELECTION WORKER	\$175.26
173479	CHARMETZKI, SUSAN	ELECTION WORKER	\$219.95
173480	CHRISTIANSON, KAREN	ELECTION WORKER	\$160.00
173481	CLEVELAND SUSAN	ELECTION WORKER	\$166.54
173482	COGDILL, GERI	ELECTION WORKER	\$160.00
173483	DARKOW, EILEEN	ELECTION WORKER	\$176.35
173484	DEAVER, DEBRA	ELECTION WORKER	\$189.43
173485	DEIBERT, GERALD	ELECTION WORKER	\$165.40
173486	DEIBERT, JOYCE	ELECTION WORKER	\$160.00
173487	ELBERG, BRUCE	ELECTION WORKER	\$160.00
173488	ELBERG, PEGGY	ELECTION WORKER	\$168.72
1246	ELLIOTT, MARTHA T	ELECTION WORKER	\$160.00
173489	ENGBRETSON, MARY ANN	ELECTION WORKER	\$160.00
1246	FANDRICH, MARLYS M	ELECTION WORKER	\$160.00
1246	FLECK, LOU ANN M	ELECTION WORKER	\$160.00
173490	FREDRICKSON, KIM	ELECTION WORKER	\$166.54
173491	GRAVSETH, GARY A	ELECTION WORKER	\$190.52
173492	HANSON, MARLYS	ELECTION WORKER	\$160.00
173493	HARRIS, MELISSA	ELECTION WORKER	\$237.39
173494	HARSHAW LORI	ELECTION WORKER	\$187.25
1246	HERRINGTON, PAMELA K	ELECTION WORKER	\$160.00
173495	HERRMANN CHARLES	ELECTION WORKER	\$160.00

173496	HJELDEN DIANE .	ELECTION WORKER	\$170.90
173497	HOFF, VICKI	ELECTION WORKER	\$166.54
173498	HOLBACH, LARRY	ELECTION WORKER	\$162.72
173499	HORNBERGER, LAVONNE	ELECTION WORKER	\$191.61
173500	HUWE, BETTY	ELECTION WORKER	\$166.54
173501	JEFFREY, LEATRICE	ELECTION WORKER	\$160.00
173502	JOHANSEN, DORIS I	ELECTION WORKER	\$168.72
1246	JOHNSON, JANICE N	ELECTION WORKER	\$160.00
173503	JUNG, LINDA	ELECTION WORKER	\$170.90
173504	KAZMAIER, KAREN	ELECTION WORKER	\$170.90
173505	KNUTSON MARY LOU	ELECTION WORKER	\$253.74
1246	KNUTSON, JOYLEA P	ELECTION WORKER	\$160.00
173506	KREBSBACH, SUSAN	ELECTION WORKER	\$160.00
173507	LEMER RAYMOND E	ELECTION WORKER	\$163.27
173508	LOOMIS PHYLLIS	ELECTION WORKER	\$160.00
173509	LYNNE TOBI	ELECTION WORKER	\$166.54
173510	MCCOY, BRENDA	ELECTION WORKER	\$169.26
DD	MCEOWN, LINDA E	ELECTION WORKER	\$450.00
1246	MONSON, CONSTANCE M	ELECTION WORKER	\$160.00
173511	MYERS MAXINE	ELECTION WORKER	\$203.60
173512	MYERS SANDRA	ELECTION WORKER	\$160.00
173513	NELSON LANA	ELECTION WORKER	\$160.00
173514	NELSON MICHAEL	ELECTION WORKER	\$160.00
173515	OLSON WILLIAM	ELECTION WORKER	\$160.00
173516	OPLAND JOHN	ELECTION WORKER	\$175.12
173517	ORMISTON DWIGHT	ELECTION WORKER	\$160.00
173518	ORMISTON JAYNE	ELECTION WORKER	\$160.00
173519	PETERSON BETTY	ELECTION WORKER	\$181.80
173520	PETERSON COLLEEN K	ELECTION WORKER	\$225.40
173521	PFAU DOLLY	ELECTION WORKER	\$166.48
173522	POTTER SHARON	ELECTION WORKER	\$160.00
173523	RAMSDELL PATRICIA	ELECTION WORKER	\$180.16
173524	REDDING, CAROL	ELECTION WORKER	\$176.35
1246	RHODES, ROSCOE G	ELECTION WORKER	\$160.00
173525	RUSH MARLENE	ELECTION WORKER	\$160.00
173526	RUST VICKI	ELECTION WORKER	\$166.54
1246	SHELL, BEATRICE B	ELECTION WORKER	\$160.00
1246	SCHERBENSKE, BARBARA L	ELECTION WORKER	\$194.50
173527	SESSIONS CINDY	ELECTION WORKER	\$160.00
173528	SHAW NICOLE	ELECTION WORKER	\$160.00
173529	SLICKERS DIANE	ELECTION WORKER	\$160.00
173530	SMESTAD GUY	ELECTION WORKER	\$177.44
173531	SORENSEN GLORIA	ELECTION WORKER	\$160.00
173532	SORENSEN LARRY B	ELECTION WORKER	\$160.00
173533	THIEL KATHY	ELECTION WORKER	\$160.00
173534	TOWLE, CHARLOTTE	ELECTION WORKER	\$160.00
173535	VANLITH MARY	ELECTION WORKER	\$167.63
DD	VERSTRAETE, DEAN	ELECTION WORKER	\$450.00
173536	VIGSTOL CLARA JEANNE	ELECTION WORKER	\$181.80
173537	WELTIKOL STACY	ELECTION WORKER	\$176.35

173538	WESTPHAL MAVIS J	ELECTION WORKER	\$168.72
173539	WIDDEL ULA	ELECTION WORKER	\$188.34
DD	WILKES, SHARON A	ELECTION WORKER	\$450.00
1246	WILLOUGHBY, BRENDA S	ELECTION WORKER	\$160.00
173540	YULY GAIL	ELECTION WORKER	\$181.80
TOTAL ELECTION WORKER BILLS			\$15,581.28
PARK BOARD BILLS			
173397	ACME ELECTRIC INC	REPAIRS & MAINTENANCE	\$93.78
173398	CIRCLE SANITATION	UTILITIES	\$542.75
173399	DAKOTA PIPE & STEEL	MATERIALS/SERVICES	\$25.80
173400	MENARDS - MINOT	MATERIALS/SERVICES	\$209.50
173401	MINOT CITY OF, LANDFILL	UTILITIES	\$3.00
173402	SOURIS VALLEY READY MIX	EXPENDITURES	\$326.25
173403	SRT	UTILITIES	\$11.25
173404	XCEL ENERGY	UTILITIES	\$291.54
Total Park Board Bills			\$1,503.87
ROAD BILLS			
173370	ACME ELECTRIC INC	MATERIALS/SERVICES	\$15.95
173371	AUTO VALUE MINOT	MATERIALS/SERVICES	\$65.94
173372	BECHTOLD PAVING INC	MATERIALS/SERVICES	\$218.13
173373	DAKOTA FLUID POWER INC	REPAIRS & MAINTENANCE	\$107.58
173374	DAKOTA PIPE & STEEL	REPAIRS & MAINTENANCE	\$1,569.60
173375	DMC WEAR PARTS, LLC	MATERIALS/SERVICES	\$133.25
173376	FARSTAD OIL	FUEL, GAS, OIL	\$9,364.57
173377	GENERAL EQUIPMENT & SUPPLY	REPAIRS & MAINTENANCE	\$560.64
173378	HENKE MANUFACTURING CORP	AUTO/STREET EQUIPMENT PURCHASES	\$19,818.00
173379	KADRMAS LEE & JACKSON INC	MATERIALS/SERVICES	\$4,925.95
173379	KADRMAS LEE & JACKSON INC	ROAD CONSTRUCTION	\$3,449.19
173380	LAWSON PRODUCTS INC	MATERIALS/SERVICES	\$26.43
173381	MAC'S	MATERIALS/SERVICES	\$21.38
173382	MDU - BISMARCK OFFICE	UTILITIES	\$456.76
173383	MENARDS - MINOT	MATERIALS/SERVICES	\$179.04
173383	MENARDS - MINOT	ROAD CONSTRUCTION	\$13.99
173384	MINOT CITY OF, LANDFILL	UTILITIES	\$130.00
173385	MINOT PAVING CO INC	ROAD CONSTRUCTION	\$64,585.02
173386	ND LTAP	TRAVEL	\$400.00
173387	NORTHERN PLAINS EQUIPMENT CO I	REPAIRS & MAINTENANCE	\$285.00
173388	NORTHSTAR STEEL INC	MATERIALS/SERVICES	\$17,110.00
173389	O'DAY EQUIPMENT	MATERIALS/SERVICES	\$23.92
173390	OTTERTAIL POWER CO	UTILITIES	\$105.62
173391	PORTER BROS/GERDAU AMERISTEEL	REPAIRS & MAINTENANCE	\$217.31
173392	PREMIER LANDSCAPING	ROAD CONSTRUCTION	\$30,212.00
173393	PROLAWN	MATERIALS/SERVICES	\$246.00
173394	RDO/POWERPLAN	REPAIRS & MAINTENANCE	\$209.99
173395	RYAN CHEVROLET	REPAIRS & MAINTENANCE	\$586.46
173396	TYWALL SYSTEM LLC	MATERIALS/SERVICES	\$18,200.00
Total Road Bills			\$173,237.72
GAND TOTAL			\$326,003.51

Facilities Management Supervisor, Leona Lochthowe appeared with a request to trade in 2009 66" Bobcat broom for a 48" broom. The larger broom is cumbersome and difficult to maneuver. This is a budgeted item.

Moved by Comm. Rostad, seconded by Comm. Louser to purchase the broom attachment as presented. Roll call: all voted yes; motion carried.

Nancy Simpson, Planning & Zoning Administrator appeared with:

Application for a **plat** for Doug Miller for the following described property:

Proposed Outlot 2, E ¼ SW ¼ & SE ¼ SW ¼, 2-159-88, Baden

The plat application is for an outlot to be created to construct a single-family residence. The Baden Township has responded with a recommendation for approval and with no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Application for **plat** for Strata Corp for the following described property:

Proposed Outlot 9, Gov't Lot 1, 2-156-83, Eureka Township

The plat application is for outlot to be created for an aggregate recycling and storage operation. The Eureka Township has responded with a recommendation for approval and with no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Application for **plat** for Edward & Beatrice Aberle:

Proposed Outlot 8, NW ¼ NE ¼, 32-155-81, Surrey Township

The plat application is for creating an outlot surrounding an existing single family residence. The Surrey Township has responded a recommendation for approval and with no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Moved by Comm. Wepler seconded by Comm. Louser, to accept plat applications as presented. Roll call; all voted yes; motion carried.

Nancy Simpson presented a flyer on Ward County Comprehensive Plan Public Input Meetings and provided a Comprehensive and Transportation Plan Project update.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl, to Receive and File Comprehensive Plan flyer and update. Roll call; all voted yes; motioned carried.

Dana Larsen, County Engineer, presented four items for consideration. The first is are bids for aggregate base and paving CP1452(17). In 2017, the commission approved moving forward with a roadway realignment on County Road 14, just east of Eastside Estates, and west of the Saugstad Bridge. The in slope of the roadway has failed and the roadway will be moved to the south. Excavating Inc. will be performing the reconstruction. Construction was planned to begin around July 9, but due to rain, this has been pushed back approximately two weeks. This project as planned for 2017, however due to utility conflicts it was delayed until this year to allow the utility to relocate their services. Bids were taken for aggregate base and paving on separate bids. The low bid for the aggregate base was from Gravel Products for \$44,390.98 and the low bid for the paving was from Minot Paving for \$132,812.50.

Moved by Comm. Louser, seconded by Comm. Rostad, to approve the bids from Gravel Products and Minot Paving as presented. Roll call; all voted yes; motion carried.

Mr. Larsen presented on BUILD Grant Application. The Ward County Highway Department was notified by the NDDOT that they were putting together a BUILD Grant to replace bridges over 50ft in length with a load rating of less than 36 Tons. Two bridges qualified for grant submittal. These bridges will move on for determination of grant guidelines cost/benefit ratio. These bridges would not normally qualify for our normal bridge funds, but we hope to be successful under the BUILD Grant. The construct would fall under the accelerated bridge construction guidelines. No action is need at this time and Larsen will keep the commission updated.

Mr. Larsen presented the following quotes for brine truck and storage tanks.

Item	Units	Unit Cost	Extension
Varitech - Tank, Spray Bar, Controls	1	\$ 22,839.84	\$ 22,839.84
Semi-Tractor PTO Box & Pump	1	\$ 4,000.00	\$ 4,000.00
Plastic-Mart - 3,500 Gal Transport Tank	1	\$ 6,339.99	\$ 6,339.99
Fiberglass Specialties - 16,800 Gal Tank	2	\$ 11,189.00	\$ 22,378.00
Transport Trailer Pump	1	\$ 3,000.00	\$ 3,000.00
Misc Fittings	1	\$ 3,000.00	\$ 3,000.00
Pump for Brine Truck	1	\$ 9,175.00	<u>\$ 9,175.00</u>
		Summary	\$ 70,732.83

The Highway Department has been researching using production water for dust control and emergency deicing when needed. The ND Health Department has a permit program that would allow local government to use oil production water for both dust control and deicing. Bottineau County is currently using production water and gave a presentation on it last year at one of the 17 oil and gas county road meetings. A production water source has been identified that meets the ND Health Department guidelines and a permit is in place to use the production water. The Production water contains Sodium, Calcium, Magnesium, and Chloride The cost for production water would be the transportation; which would be around \$300 to \$500 per load. The goal would be to purchase two 400-

barrel fiberglass storage tanks, a Varitech spray system and a tank or tanker for transport. Ideally, a stainless steel transport tanker would be used to move the product from our yard to the site, when using it for dust control. If a used stainless steel transport tanker cannot be located, a plastic tank would be considered. A currently owned large trailer would be used to haul the water to the job site to increase production. The intention would be to continue to use salt sand mix and to use the production water on a case-by-case basis. Larsen suggests the highway department works with the highway committee to establish a policy for using the water on county roads. There was discussion concerning using the chemical for deicing and the effect on cars.

Moved by Comm. Rostad, seconded by Comm. Louser, to approve the quotes as presented. Roll call; Comm. Rostad, Comm. Louser, Comm. Fjeldahl, Comm. Wepler voted yes, Chairman Walter voted no; motion carried.

Lastly, Larsen presented on Rice Lake Ward County owned properties. The two properties are tax foreclosed properties and are currently under water. The structures have been removed from the properties; however, there are still dead trees, tree stumps, fencing and other debris located underwater on the property. Nearby property owners are asking the debris be removed. Beaver Boyz Tree Service is currently working at Rice Lake removing trees and debris for landowners. The Highway Department has received a quote for \$2,000 for both properties for tree and debris removal. That cost would be assessed back to each of the properties when sold.

Moved by Comm. Wepler, seconded by Comm. Rostad, to accept the quote as presented. Roll call; all voted yes; motion carried.

Ryan Kamrowski present the following Tax Roll Corrections:

1. Parcel was dissolved and platted into Olt 3 remove tax values:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ness, James	FR26005U010000 S2NWNWNW & N2SWNWNW	2017	\$7,000	\$0.00	\$350	\$0.00
Ness, James	FR26005U010000 S2NWNWNW & N2SWNWNW	2016	\$7,000	\$0.00	\$350	\$0.00

2. Property was assessed as Commercial Land in 2014, land qualifies to be assessed as Agricultural Land. Changing valuation from Commercial to Agricultural:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Bloms, Carmen	CP090990000020 Olt 2 of SESE S9-157-86	2018	\$14,800	\$5,000	\$740	\$250
Bloms, Carmen	CP090990000020 Olt 2 of SESE S9-157-86	2017	\$14,800	\$5,000	\$740	\$250
Bloms, Carmen	CP090990000020 Olt 2 of SESE S9-157-86	2016	\$14,800	\$5,000	\$740	\$250

3. Property sold to the City of Minot 3/2017:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI132370000000 Revised Minot Flour Mill Site Less Portion of Street	2018	\$104,000	\$0.00	\$5,200	\$0.00
City of Minot	MI132370000000 Revised Minot Flour Mill Site Less Portion of Street	2017	\$110,000	\$28,000	\$5,500	\$1,400

4. Property Value corrected due to on-site inspection:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Brogan, Timothy & Lorrie	MI131940000112 Lakeview Addn. Normal S/D of Block 1 Lot 11 Less N 92' & ½ Vac. Alley	2018	\$177,000	\$140,000	\$7,965	\$6,300
Brogan, Timothy & Lorrie	MI131940000112 Lakeview Addn. Normal S/D of	2018	\$178,000	\$140,000	\$8,010	\$6,300

	Block 1 Lot 11 Less N 92' & ½ Vac. Alley					
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5. Property was purchased from a church, exempt to non-exempt for 7 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Alakech, Badie	MI243980000020 R/A Lots 1,2 & 3 Block 6 Sunnyside Addn. Lot 2	2018	\$0.00	\$81,000	\$0.00	\$4,050

Moved by Comm. Wepler, seconded by Comm. Rostad, to approve Tax Roll Corrections. Roll call; all voted yes; motion carried.

Robin Finneseth, HR Director, appeared with a request regarding an employee Email signature. A Payroll Technician has been using a HR Coordinator title in their Email signature and with the introduction of the new HR Director, there is confusion among employees. Finneseth is requesting the employee cease to use the title HR Coordinator in their Email signature.

Moved by Comm. Rostad, seconded by Comm. Wepler, to require the change of Email signature as requested. Roll call; all voted yes; motion carried.

There was discussion regarding the separation of the HR Department and Auditor/Treasurers Department. The Senior Accounting Specialist will be moved temporarily into the HR Department's office for training on payroll. An employee will continue to be shared between the two departments during training and transition. Job descriptions will need to be updated once final plan is in place. A DIRTT wall is planned for construction off the main hallway so HR has its own wing.

Moved by Comm. Fjeldahl and seconded by Comm. Louser to use Senior Accounting Specialist as the shared HR Department and Auditor/Treasurer Department employee until training and transition are complete. Roll call; all voted yes; motion carried.

Devra Smestad appeared:

Moved by Comm. Wepler, seconded by Comm. Rostad, to Receive and File the following correspondence: Rochester Armored Car Co., Inc. – Rate Increase, ND Department of Emergency Services – LETS Fee Increase, NDCMP – Operations Summary, City of Surrey – West Side Sidewalk

Improvement Project, ND Water Resource Districts Association – 2018 Annual Meeting and Executive Briefing for Water Managers. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser, to Receive and File the Monthly Reports: County Recorder; Sheriff's Department; Department of Veteran Affairs. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to accept Ward County Planning and Zoning board applications for Kossan and Livingston, and Ward County Park Board application for Pitner. Roll call; all voted yes; motion carried.

Ms. Smestad presented possible dates for budget hearings.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to hold budget hearings July 18 and 19 8:00 am to 12:30 pm. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to hold preliminary budget review July 24, 8:00 am. Roll call; all voted yes; motion carried.

Personnel Committee Meeting minutes were reviewed.

Moved by Comm. Rostad, seconded by Comm. Wepler to approve a pay increase for the Administrative Assistant, Tax Equalization, of 4% for 2018 COLA and any additional COLA increase for 2019 budget. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Rostad to approve a 14% pay increase for the Director of Tax Equalization for 2019 budget discussions. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve a new position of assistant Veterans Service Officer for 2019 budget discussion. Roll call; Comm. Wepler, Comm. Louser, Comm. Rostad voted yes; Comm. Fjeldahl and Chairman Walter voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve a new full time Victim Witness Coordinator for 2019 budget discussion. Roll call; Comm. Wepler, Comm. Louser, Comm. Rostad, Chairman Walter voted yes; Comm. Fjeldahl voted no; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to convert two Juvenile Detention Department part-time positions to full-time positions with benefits for 2019 budget discussions. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to increase the pay of Jail Supervisor, Captain Paul Olthoff by 10%. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve a new Deputy School Resource Officer for 2019 budget discussions. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve pay grade increase for Chief Deputy to a level 32. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad convert unfilled Correction Officer position to a community Liaison position and an unfilled Correction Officer position to Administrative Assistant position. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by comm. Wepler to support rank changes as presented by Sherriff Barnard within the Jail. Roll call; all voted yes; motion carried.

10:16 am Comm. Rostad left the meeting.

Moved by Comm. Wepler to add a full-time HR Assistant to 2019 budget discussions. Motion died for a lack of a second.

Moved by Comm. Wepler, seconded by Comm. Louser to add a part time Ward County Library position for 2019 budget discussions. Roll call; Comm. Wepler voted yes; Comm. Fjeldahl, Comm. Louser, Chairman Walter voted no, motion failed.

Comm. Jim Rostad is the appointed Commissioner liaison to the HR Department. Chairman Walter appointed Comm. John Fjeldahl as the Commissioner liaison to the new IT Department.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to recognize Dakota Hope clinic as a Charitable Organization and approve raffle permit for Dakota Hope Clinic. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Wepler, to approve the following payroll amendments: Stolt, L. – Facilities Management (Level 14) Roll call; all voted yes; motion carried.

Smestad brought forth discussion on the open GIS Position. Ryan Kamrowski spoke in support of the position filled before the end of the year. The Land Use Map is moving into its final stage and it would be best to have someone on board before completion. There is \$40,000 budgeted for 2018. This position falls under the IT Department, but supports several departments including Tax Equalization, Highway Department and Auditor/Treasurers office.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to advertise the open GIS Position with a start date September 1, 2018. Roll call; all voted yes; motion carried.

Smestad was presented an offer to represent the State Treasurers at National Treasurers Association. Commitment would be two trips to national conferences in March and July that coincide with Association of Counties meetings.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to table decision to accept or decline offer until next meeting. Roll call; all voted yes; motion carried.

Chairman Walter provided an update on the jail expansion project. Construction should be complete the end of July. Ramp for delivery trucks will be extended and brought to grade and sidewalk south of the courthouse will be replaced. Railing in new court room will be installed using doors and old trim. Part of the jail is currently populated and will be fully utilized mid August. Leona Lochthowe appeared to answer additional questions. A team is being brought in to evaluate the boiler. A noise machine has been ordered for the new HR office. Additional security concerns were discussed.

Facilities Management Supervisor, Leona Lochthowe, appeared with a request to get a cost estimate for Human Resource Department furniture.

Moved by Comm. Fjeldahl, seconded by Comm. Louser to approve cost estimate request for HR Department furniture. Roll call; all voted yes; motion carried.

At 10:45 a.m. with no further business, the meeting was adjourned.