

Minutes of the Board of Ward County Commissioners

August 7, 2018

The regular meeting of the Ward County Commission was called to order by Chairman Walter at 9:00 a.m. with Comms. Fjeldahl, Louser, Rostad and Wepler present. Also present were department heads: Betty Braun, Bob Barnard, Dana Larsen, Devra Smestad, Ellen Bjelland, Jason Blowers, John Crosby, Kerriane Boetcher, Leona Lochthowe, Mark Schrader, Melissa Bliss, Roza Larson, Robin Finneseth, Ryan Kamrowski.

Moved by Comm. Fjeldahl, seconded by Louser, to approve the Agenda with changes. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Rostad, to approve the regular Commission meeting minutes from the July 19 meeting and 2019 Preliminary Budget Review Minutes. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser, to approve regular bills totaling \$344,784.53 and Social Services bills totaling \$5,679.62. Roll call; all voted yes; motion carried.

Bill List - August 7, 2018

		HOURLY SALARIES	
DD	BACKEN, KENNETH R	LE SECURITY	\$1,452.00
DD	BERENTSON, CHRISTOPHER W	OVERTIME	\$372.47
DD	BERENTSON, CHRISTOPHER W	LE SECURITY	\$1,848.00
DD	BRASFIELD, NICOLE A	OVERTIME	\$336.84
DD	BRASFIELD, NICOLE A	LE SECURITY	\$2,436.00
DD	BURCH, ALEXANDER J	JUVENILE DETENTION OFFICER	\$1,040.80
DD	CLEMENS, DALE H	OVERTIME	\$185.67
DD	CLEMENS, DALE H	LE SECURITY	\$1,704.00
DD	FISK, BRANDON J	OVERTIME	\$1,035.25
DD	FISK, BRANDON J	LE SECURITY	\$1,968.00
DD	GAULKE, JACE D	OVERTIME	\$719.51
DD	GAULKE, JACE D	LE SECURITY	\$2,040.00
DD	GOLKA, JONATHAN M	TEMPORARY DEPUTY	\$1,791.56
DD	GROCE, GARY A	COURT SECURITY OFFICER	\$1,203.30
DD	HAWKINS, JACOB L	TEMPORARY DEPUTY	\$877.50
DD	HUBBARD, LARRY M	LE SECURITY	\$1,656.00
DD	KELLEBREW, BRIAN R	OVERTIME	\$404.25
DD	KELLEBREW, BRIAN R	LE SECURITY	\$1,920.00
DD	KOSSAN, CONRAD P	OVERTIME	\$1,109.50
DD	KOSSAN, CONRAD P	LE SECURITY	\$1,824.00
DD	KRAFT, JASON B	LE SECURITY	\$1,668.00
DD	LOVE, RAYSHON S	OVERTIME - SHERIFF	\$492.98
DD	LOVE, RAYSHON S	LE SECURITY	\$1,704.00

DD	LUKS, PATRICK M	MEAL ALLOWANCE	\$185.50
DD	LUKS, PATRICK M	LE SECURITY	\$1,368.00
DD	MAHONEY, ROBERT D	LE SECURITY	\$960.00
DD	MAHONEY, SAMANTHA N	LE SECURITY	\$1,248.00
DD	MATHIESON, ANDREW M	OVERTIME	\$591.57
DD	MATHIESON, ANDREW M	LE SECURITY	\$1,920.00
DD	MILLER, KEITH D	LE SECURITY	\$1,944.00
DD	MILLER, MICHAEL K	OVERTIME	\$766.85
DD	MILLER, MICHAEL K	LE SECURITY	\$2,160.00
DD	MORELLI, LAURA L	PT OFFICE ASSISTANT	\$643.50
DD	MOSHER, KATHY D	MEAL ALLOWANCE	\$17.50
DD	OLSON, JARED L	OVERTIME	\$451.77
DD	OLSON, JARED L	LE SECURITY	\$2,076.00
DD	OLSON, JENNIFER L	LE SECURITY	\$2,232.00
DD	ORTIZ, AMICAR O	LE SECURITY	\$1,440.00
DD	OSTERBY, DEBI	VACATION/COMP PAYOUT	\$1,967.54
DD	PAVLICK, MATTHEW T	LE SECURITY	\$1,584.00
DD	PETERSON, JORDAN L	TEMPORARY DEPUTY	\$1,162.69
DD	POWELL, SHERECE B	JUVENILE DETENTION OFFICER	\$831.69
DD	RAFIU, HABEEB T	LE SECURITY	\$1,476.00
DD	RAFIU, HABEEB T	OVERTIME	\$613.48
DD	RAUSCHENBERGER, GABRIEL J	TEMPORARY DEPUTY	\$1,813.50
DD	RAY, CHRISTOPHER B	LE SECURITY	\$576.00
DD	ROED, ROBERT W	LE SECURITY	\$1,656.00
DD	SATTLER, TAMMY K	MEAL ALLOWANCE	\$10.50
DD	SCHILLER, TAYLOR S	LE SECURITY	\$1,764.00
DD	SMITH, ELWOOD R	COURT SECURITY OFFICER	\$1,060.05
DD	SUMMERS, RYAN J	LE SECURITY	\$1,464.00
DD	SUMMERS, RYAN J	OVERTIME	\$498.87
DD	VAN PELT, NICHOLAS M	LE SECURITY	\$1,908.00
DD	WESTERMAN, DUSTIN R	LE SECURITY	\$1,320.00
DD	WHITEHEAD, AMY D	OVERTIME	\$416.29
DD	WHITEHEAD, AMY D	LE SECURITY	\$1,680.00
DD	WILLIAMS, JAMIE L	LE SECURITY	\$2,016.00
DD	WOLF, CLINTON P	COURT SECURITY OFFICER	\$849.95
DD	WOOSTER, NICHOLAS H	OVERTIME	\$524.39
DD	WOOSTER, NICHOLAS H	LE SECURITY	\$1,908.00
DD	WU, YENCHUN	COURT SECURITY OFFICER	\$295.56
		Total Salaries	\$75,190.83
		HOURLY ROAD SALARIES	
DD	ALLERS, TYLER J	SEASONAL HWY/PARK MAINTENANCE	\$1,962.00
DD	BLACK, PERRY S	OVERTIME	\$1,071.90
DD	BOSH, ELIJAH T	SEASONAL HWY/PARK MAINTENANCE	\$1,875.60
DD	DICKINSON, BRENT A	OVERTIME	\$714.60
DD	EVERSON, HAROLD E	SEASONAL HWY/PARK MAINTENANCE	\$1,962.00
DD	GASMANN, ROBERT A	OVERTIME	\$1,090.08
DD	GREENWELL, ZACKARY N	SEASONAL HWY/PARK MAINTENANCE	\$1,828.71
DD	GUNVILLE, JAYDEN D	SEASONAL HWY/MOWER MAINTENANCE	\$1,894.80
DD	HANSON, INGVALD O	SEASONAL HWY/PARK MAINTENANCE	\$2,295.60
DD	JOHNSON, TROY R	OVERTIME	\$809.28

DD	KAUL, GARY H	OVERTIME	\$17.87
DD	KUSKE, MATTHEW J	SEASONAL HWY/PARK MAINTENANCE	\$2,080.80
DD	MALNAA, LESTER J	OVERTIME	\$61.85
DD	MALNAA, PATRICK D	SEASONAL HWY/PARK MAINTENANCE	\$1,684.13
DD	OLSON, AUSTIN A	SEASONAL HWY/MOWER MAINTENANCE	\$2,124.00
DD	QUINLEN, TERRY L	VACATION/COMP PAYOUT	\$10,768.52
DD	SALMI, KIM C	SEASONAL HWY/PARK MAINTENANCE	\$1,894.80
DD	SCHILLING, DAREN G	OVERTIME	\$706.50
DD	STREITZ, KEVIN L	SEASONAL HWY/PARK MAINTENANCE	\$2,043.75
DD	TENNYSON, MICHAEL A	OVERTIME	\$1,485.00
DD	WALKUP, JOSEPH W	OVERTIME	\$1,050.42
DD	ZIETLOW, DAVID R	OVERTIME	\$1,073.25
			Total Road Salaries
			\$40,495.46
			GENERAL BILLS
173883	ADVANCED BUSINESS METHODS	CONTINGENCY MISCELLANEOUS - STATES ATTORNEY	\$1,509.50
173884	BATTERIES PLUS BULBS	OFFICE SUPPLIES - SHERIFF	\$76.47
173885	BRUMMUND PAIGE	TRAVEL - EXTENSION SERVICE	\$554.28
173578	CDW GOVERNMENT INC	OFFICE EQUIPMENT - GENERAL	(\$608.27)
173578	CDW GOVERNMENT INC	OFFICE EQUIPMENT - GENERAL	\$639.49
173578	CDW GOVERNMENT INC	OFFICE EQUIPMENT - IT	\$622.47
173750	CENTRAL DAKOTA FORENSIC NURSE EXAMINERS	TRAVEL - SHERIFF	\$400.00
173886	CHARM-TEX	OFFICE SUPPLIES - JAIL OPERATIONS	\$53.80
173887	CLUTE OFFICE EQUIPMENT INC	OFFICE SUPPLIES - GENERAL	\$181.72
173888	COMPUTECH INC	OFFICE EQUIPMENT - SHERIFF	\$33.95
173889	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$739.98
173889	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$413.95
173889	COMPUTER STORE INC	COMPUTER SUPPLIES/MAINT - GENERAL	\$82.99
173890	CREATIVE PRINTING	OFFICE EQUIPMENT - VET SERVICES	\$140.00
173890	CREATIVE PRINTING	CONTINGENCY MISCELLANEOUS - TAX EQUALIZATION	\$599.75
173891	DAKOTALAND AUTOGLASS	REPAIRS & MAINTENANCE - SHERIFF	\$245.00
173892	DIGITAL OFFICE CENTRE	OFFICE EQUIPMENT - JUVENILE DETENTION	\$68.69
173892	DIGITAL OFFICE CENTRE	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$37.66
173893	DOUBLETREE WEST FARGO	TRAVEL - AUDITOR AND TREASURER	\$251.10
173894	ECOLAB PEST ELIMINATION INC	OFFICE/JAIL BUILDING - JAIL OPERATIONS	\$188.07
1287	EISENBRAUN, JULIE A	TRAVEL - EMERGENCY MANAGEMENT	\$14.50
1287	EISENBRAUN, JULIE A	TRAVEL - EMERGENCY MANAGEMENT	\$123.16
173895	ENERBASE FARMERS UNION/CENEX	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$109.70
173895	ENERBASE FARMERS UNION/CENEX	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$41.63
173896	ES & S INC	ELECTIONS - AUDITOR AND TREASURER	\$4,318.02
173896	ES & S INC	ELECTIONS - AUDITOR AND TREASURER	\$333.21
173897	FERGUSON ENTERPRISES - 3093	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$210.20
1287	FINNESETH, ROBIN M	OFFICE SUPPLIES - HUMAN RESOURCES	\$245.30
173898	FIRST WESTERN BANK	PROPERTY & LIABILITY INSURANCE - GENERAL	\$659.00
173898	FIRST WESTERN BANK	PROPERTY & LIABILITY INSURANCE - GENERAL	\$860.00
173582	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES - STATES ATTORNEY	\$186.25
173899	GEM FEDERAL CREDIT UNION	TRAVEL - EXTENSION SERVICE	\$25.09
173900	GEM FEDERAL CREDIT UNION	FUEL, GAS, OIL - SHERIFF	\$184.32
173900	GEM FEDERAL CREDIT UNION	OFFICE EQUIPMENT - SHERIFF	\$60.99
173900	GEM FEDERAL CREDIT UNION	RADIO/UNIFORM - SHERIFF	\$132.33
173900	GEM FEDERAL CREDIT UNION	REPAIRS & MAINTENANCE - SHERIFF	\$10.00

173900	GEM FEDERAL CREDIT UNION	TRAVEL - SHERIFF	\$195.00
173901	GEM FEDERAL CREDIT UNION	CONSTRUCTION JAIL - JAIL OPERATIONS	\$281.82
173901	GEM FEDERAL CREDIT UNION	MEDICAL - JAIL OPERATIONS	\$46.88
173901	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES - JAIL OPERATIONS	\$589.99
173902	GEM FEDERAL CREDIT UNION	FUEL - EMERGENCY MANAGEMENT	\$138.30
173902	GEM FEDERAL CREDIT UNION	TRAVEL - EMERGENCY MANAGEMENT	\$36.35
173903	GEM FEDERAL CREDIT UNION	CONTINGENCY MISCELLANEOUS - TAX EQUALIZATION	\$25.00
173903	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES - TAX EQUALIZATION	\$6.38
173903	GEM FEDERAL CREDIT UNION	TRAVEL - TAX EQUALIZATION	\$80.77
173752	GEM FEDERAL CREDIT UNION	OFFICE EQUIPMENT - SHERIFF	\$10.58
173904	GENERAL SCRAP INC	OFFICE/JAIL - FACILITY MANAGEMENT	\$190.00
173905	GENERAL TRADING CO	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$17.22
173906	HARLEY'S SERVICE CENTER	TRAVEL - TAX EQUALIZATION	\$194.40
173584	HEWLETT-PACKARD CO	OFFICE EQUIPMENT - GENERAL	\$1,189.00
173907	INTERNATIONAL TRAVEL AGENCY	TRAVEL - STATES ATTORNEY	\$40.00
173908	JLG ARCHITECTS INC	EXPENDITURES - GENERAL	\$17,400.00
173909	JOHNSON CONTROLS IL	REPAIRS & MAINTENANCE - JAIL OPERATIONS	\$3,686.73
1287	JOHNSON, JODI L	TRAVEL - SCHOOL SUPERINTENDENT	\$185.90
173910	JPMORGAN CHASE BANK NA	TRAVEL - SHERIFF	\$6.77
1287	KAMROWSKI, RYAN L	TRAVEL - TAX EQUALIZATION	\$38.50
173911	KEVINS PLUMBING & HEATING INC	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$14,150.00
173911	KEVINS PLUMBING & HEATING INC	REPAIRS - FACILITY MANAGEMENT	\$4,654.91
1287	LOCKREM, DAWN J	CONTINGENCY MISCELLANEOUS - SOCIAL SERVICES	\$3.27
173912	MAC'S	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$0.72
173912	MAC'S	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$69.57
173913	MARCO, INC	OFFICE EQUIPMENT - GENERAL	\$11,829.67
173914	MARKETPLACE FOODS	CONTINGENCY MISCELLANEOUS - STATES ATTORNEY	\$43.17
173915	MARQUART ANDREW	DISTRICT COURT - GENERAL	\$351.00
173586	MATTHEW BENDER & CO INC	OFFICE SUPPLIES - GENERAL	\$1,123.83
173588	MDU - BISMARCK OFFICE	GAS COUNNTY NORTH BLDG - FACILITY MANAGEMENT	\$21.39
173758	MDU - BISMARCK OFFICE	GAS MORGAN BLDG - FACILITY MANAGEMENT	\$21.58
173759	MDU - BISMARCK OFFICE	GAS COURTHOUSE - FACILITY MANAGEMENT	\$72.53
173760	MDU - BISMARCK OFFICE	GAS ADMIN BLDG - FACILITY MANAGEMENT	\$78.84
173761	MDU - BISMARCK OFFICE	GAS JAIL - FACILITY MANAGEMENT	\$172.87
173762	MDU - BISMARCK OFFICE	GAS JAIL - FACILITY MANAGEMENT	\$698.95
1287	MILLER, MICHAEL K	TRAVEL - SHERIFF	\$87.50
173916	MINOT CITY	RADIO/UNIFORM - SHERIFF	\$2,728.43
173764	MINOT CITY	EXPENDITURES - 911 COORDINATOR	\$12,954.01
173917	MINOT CITY OF, WATER DEPT	WATER MORGAN BLDG - FACILITY MANAGEMENT	\$68.11
173917	MINOT CITY OF, WATER DEPT	WATER COURTHOUSE - FACILITY MANAGEMENT	\$1,731.94
173917	MINOT CITY OF, WATER DEPT	WATER ADMIN BLDG - FACILITY MANAGEMENT	\$1,614.82
173917	MINOT CITY OF, WATER DEPT	WATER JAIL - FACILITY MANAGEMENT	\$2,710.63
173918	MINOT DAILY NEWS INC	PUBLISHING PRINTING - GENERAL	\$373.76
1287	MOSHER, KATHY D	TRAVEL - STATES ATTORNEY	\$117.83
173919	NAPA AUTO PARTS	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$55.98
173765	ND DEPT OF HUMAN SERVICES	CONTINGENCY MISCELLANEOUS - SOCIAL SERVICES	\$200.00
173589	ND DEPT OF HUMAN SERVICES	CONTINGENCY MISCELLANEOUS -	\$50.00
173920	NORTH PRAIRIE RURAL WATER	WATER COUNTY NORTH - FACILITY MANAGEMENT	\$50.66
173921	OLSON'S TOWING	RADIO/UNIFORM - SHERIFF	\$263.40
173922	OTIS ELEVATOR CO INC	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$20,816.34

173923	PEAK ELECTRIC INC	EXPENDITURES - 911 COORDINATOR	\$750.00
173924	PHARMCHEM INC	EXPENDITURES - 24/7 SOBRIETY	\$1,969.95
173925	POST BOARD	TRAVEL - SHERIFF	\$45.00
173926	PRAXAIR	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$2.12
173594	PRAXAIR	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$284.00
173927	QUALITY INN - BISMARCK	TRAVEL - TAX EQUALIZATION	\$83.70
173928	ROCHESTER ARMORED CAR CO INC	OFFICE SUPPLIES - AUDITOR AND TREASURER	\$353.33
173772	SAYLOR, CALVIN	CONTINGENCY MISCELLANEOUS - RECORDER	\$20.00
1287	SCHOOLING, AMANDA R	TRAVEL - EMERGENCY MANAGEMENT	\$256.15
173776	SECURITY PLUS	RADIO/UNIFORM - SHERIFF	\$125.00
1287	SIMPSON, NANCY M.H.	TRAVEL - PLANNING AND ZONING	\$264.27
1287	SMESTAD, DEVRA L	TRAVEL - AUDITOR AND TREASURER	\$130.80
173929	SRT	TELEPHONES - GENERAL	\$560.46
173930	SRT	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$153.00
173931	SRT	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$93.84
173932	STEINS INC	OFFICE SUPPLIES - JUVENILE DETENTION	\$177.88
173932	STEINS INC	JANITORIAL SUPPLIES - FACILITY MANAGEMENT	\$150.28
173932	STEINS INC	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$485.95
173933	STUTSMAN COUNTY	DISTRICT COURT - GENERAL	\$38.00
173777	THEILEN, MERRY JO	CONTINGENCY MISCELLANEOUS - RECORDER	\$20.00
173934	THOMAS LAW FIRM	DISTRICT COURT - GENERAL	\$1,800.00
173935	THORSRUD SUPPLY COMPANY INC	OFFICE/JAIL BUILDING - FACILITY MANAGEMENT	\$9.00
173936	TRINITY HOSPITAL	MEDICAL -	\$11,682.12
173937	TRINITY MEDICAL GROUP	MEDICAL - JAIL OPERATIONS	\$15,735.00
173938	TYLER TECHNOLOGIES INC	TECHNOLOGY PURCHASES/MAINT - GENERAL	\$220.50
173939	UNITED MAILING SERVICES INC	POSTAGE - GENERAL	\$500.00
173939	UNITED MAILING SERVICES INC	POSTAGE - GENERAL	\$2,215.42
173940	VALVOLINE INSTANT OIL CHG	REPAIRS & MAINTENANCE - SHERIFF	\$1,015.20
173941	VERIZON WIRELESS	RADIO/UNIFORM - SHERIFF	\$1,136.76
173781	VERIZON WIRELESS	OFFICE SUPPLIES - AUDITOR AND TREASURER	\$226.84
173782	VERIZON WIRELESS	OFFICE SUPPLIES - EMERGENCY MANAGEMENT	\$122.98
173783	VERIZON WIRELESS	TRAVEL - SHERIFF	\$50.00
173942	WARD CO AUDITOR	CONTINGENCY MISCELLANEOUS - AUDITOR AND TREASURER	\$30.00
173942	WARD CO AUDITOR	OFFICE SUPPLIES - EXTENSION SERVICE	\$2.95
173784	WARD COUNTY RECORDER	CONTINGENCY MISCELLANEOUS - RECORDER	\$20.00
1287	WEBER, KRISTINA L	TRAVEL - EMERGENCY MANAGEMENT	\$17.00
1287	WEBER, KRISTINA L	TRAVEL - EMERGENCY MANAGEMENT	\$172.32
1287	WEPPLER, SHELLY C	TRAVEL - COMMISSIONERS	\$265.96
173943	WESTLIE MOTOR CO	AUTO/STREET EQUIPMENT PURCHASES - SHERIFF	\$29,971.08
173944	WHEELER CONTRACTING INC	REPAIRS & MAINTENANCE - FACILITY MANAGEMENT	\$230.50
173945	WILHELM TIM	DISTRICT COURT - GENERAL	\$1,800.00
173946	WORKFORCE SAFETY & INS	CONTINGENCY MISCELLANEOUS - EMERGENCY MANAGEMENT	\$250.00
		Total General Bills	\$188,656.96
		PARK BOARD BILLS	
173861	A-1 EVANS SEPTIC TANK SERVICE	UTILITIES	\$250.00
173862	ACME RENTS MR	MATERIALS/SERVICES	\$200.00
173863	ACME TOOLS GRAND FORKS	MATERIALS/SERVICES	\$31.37
173864	CIRCLE SANITATION	UTILITIES	\$542.75
173865	GEM FEDERAL CREDIT UNION	MATERIALS/SERVICES	\$136.54
173866	MENARDS - MINOT	MATERIALS/SERVICES	\$171.00

173867	MINOT CITY OF, LANDFILL	UTILITIES	\$194.00
173868	MINOT RESTAURANT SUPPLY	MATERIALS/SERVICES	\$92.40
173869	SRT	UTILITIES	\$11.25
173870	XCEL ENERGY	UTILITIES	\$339.43
		Total Park Board Bills	\$1,968.74
		ROAD BILLS	
173830	3-D SPECIALTIES INC	MATERIALS/SERVICES	\$27.54
173831	ACME TOOLS GRAND FORKS	MATERIALS/SERVICES	\$469.98
173831	ACME TOOLS GRAND FORKS	REPAIRS & MAINTENANCE	\$3.96
173832	AUTO VALUE MINOT	MATERIALS/SERVICES	\$159.80
173833	DAKOTA FLUID POWER INC	REPAIRS & MAINTENANCE	\$3,143.01
173834	FARDEN CONSTRUCTION INC	MATERIALS/SERVICES	\$636.00
173835	FARSTAD OIL	FUEL, GAS, OIL	\$10,813.13
173836	GEM FEDERAL CREDIT UNION	OFFICE SUPPLIES	\$150.00
173837	HOME OF ECONOMY INC	MATERIALS/SERVICES	\$52.81
173838	JOB SERVICE NORTH DAKOTA	UNEMPLOYMENT	\$1,648.02
173839	KADRMAS LEE & JACKSON INC	MATERIALS/SERVICES	\$1,643.46
173839	KADRMAS LEE & JACKSON INC	ROAD CONSTRUCTION	\$1,498.23
1284	LARSEN, DANA G	MATERIALS/SERVICES	\$46.09
173840	LAWSON PRODUCTS INC	MATERIALS/SERVICES	\$641.63
173841	LYLE SIGNS INC	MATERIALS/SERVICES	\$1,312.49
173842	MAINTENANCE PLUS INC	OFFICE SUPPLIES	\$768.00
173843	MDU - BISMARCK OFFICE	UTILITIES	\$393.09
173844	MINOT CITY OF, LANDFILL	UTILITIES	\$36.90
173845	MINOT CITY OF, WATER DEPT	UTILITIES	\$393.20
173846	NELS STANLEY SAUGSTAD RESIDUARY TRUST	ROAD CONSTRUCTION	\$373.20
173847	NORTH DAKOTA ONE CALL	OFFICE SUPPLIES	\$74.40
173848	NORTH PRAIRIE RURAL WATER	UTILITIES	\$50.28
173849	NORTHERN PLAINS EQUIPMENT CO I	REPAIRS & MAINTENANCE	\$772.14
173850	NORTHWEST TIRE & RETREAD INC	MATERIALS/SERVICES	\$1,764.90
173850	NORTHWEST TIRE & RETREAD INC	REPAIRS & MAINTENANCE	\$3,118.20
173851	O'DAY EQUIPMENT	MATERIALS/SERVICES	\$1,263.02
173852	OTTERTAIL POWER CO	UTILITIES	\$63.20
173853	PROLAWN	MATERIALS/SERVICES	\$118.00
173854	RDO/POWERPLAN	REPAIRS & MAINTENANCE	\$635.50
173855	SAFETY KLEEN	MATERIALS/SERVICES	\$185.85
173856	SOFTREE TECHNICAL SYSTEMS INC	OFFICE SUPPLIES	\$950.00
173857	SRT	UTILITIES	\$417.03
173858	STAPLES CREDIT PLAN	OFFICE SUPPLIES	\$26.97
173859	VERIZON WIRELESS	UTILITIES	\$430.10
173860	WILBUR-ELLIS COMPANY	MATERIALS/SERVICES	\$2,841.20
173860	WILBUR-ELLIS COMPANY	ROAD CONSTRUCTION	\$1,551.21
		Total Road Bills	\$38,472.54
		GAND TOTAL	\$344,784.53

Sheriff Barnard appeared with a request to carpet IVN jail rooms 1084 and 3091. The two rooms are used by inmates to make appearances from the jail to the courtroom. The installation of carpet and

wall panels will reduce echo and improve sound quality. Fabric wall panels will be provided and installed at no cost. Cost of carpet will be paid out of construction funds.

Moved by Comm. Louser, seconded by Comm. Wepler to approve quote from Adolfsen & Peterson Construction for carpet and installation for \$3,840. Roll call; all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Wepler to open public hearing on a moving permit for Clarence and Nichole Lundeen. Roll call; all voted yes; motion carried.

No one appeared from the public. Leo Schmit, Building Inspector, appeared to support the approval of moving permit. Permit is to move StARR program home from Burlington Township to Rice Lake.

Moved by Comm. Rostad, seconded by Comm. Louser to close the public hearing. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to approve moving permit as presented. Roll call; all voted yes; motion carried.

Nancy Simpson, Planning & Zoning Administrator appeared with:

Application for a **variance** for North Prairie Rural Water District for the following described property:

Proposed Outlot 4, NE ¼, 9-152-83, Gasman Township

The application is for a variance to Ward County Zoning Resolution No. 6 Article 24. F. 1. b. "outlots shall be a minimum of two acres in size". The reason for the variance is a hardship due to unique preexisting conditions. The proposed outlot is located on the old radar base and the intended use is for a water reservoir.

Moved by Comm. Fjeldahl, seconded by Comm. Louser to approve variance as presented. Roll call; all voted yes; motion carried.

Nancy Simpson, Planning and Zoning Administrator also appeared with:

Application for a **plat vacation** for Celest M. Barfield for the following described property:

Sublot A of Outlot 1 NW ¼ SW ¼, 27-154-84, Burt Township

The plat application is for creating an outlot surrounding an existing single family residence. Burt Township has verbally responded with approval and no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Application for a **preliminary plat** Scott Schuster for the following described property:

Proposed Schuster Add't'n to Rice Lake Lot 1, 10-152-85, Rice Lake Township

The preliminary plat application is for combining two existing small lots into one so that the owner may move a trailer home onto a basement foundation and meet side yard setbacks. Rice Lake Township has responded with a recommendation for approval and with no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Application for a **plat** for North Prairie Rural Water District for the following described property:

Proposed Outlot 4, NE ¼, 9-152-83, Gasman Township

The plat application is for creating an outlot for a water storage tank. Gasman Township has verbally responded with approval and no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation. This item was tabled from the previous meeting.

Application for a **plat** for Peggy Rostad Johnson the following described property:

Proposed Outlots 4 & 5, being Outlot 2, 13-154-83, Afton Township

The plat application is for splitting existing Outlot 2 into proposed Outlots 4 & 5 so that the owner may transfer Outlot 5. Afton Township has responded with out objection. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Application for a **plat** for Marlys Hanson Life Estate and Jody Reinisch for the following described property:

Proposed Outlot 1, E ½ SE ¼, 27-151-86, Ryder Township

The plat application is for creating an outlot surrounding an existing farmstead. Ryder Township has responded with approval and no further comments. The Ward County Water Resource Board returned the plat without objection, and with the usual recommendation.

Moved by Comm. Weppler, seconded by Comm. Rostad to approve Memorandum 2 as presented. Roll call; all voted yes; motion carried.

Lastly, Simpson presented meeting date change, request for regular compensation for Planning and Zoning Committee Members and Comprehensive Plan Update. The August Planning and Zoning Committee Meeting will be held August 7, 2018 in rooms 106 and 108 at 7:00 p.m. The Ward County Planning Commission is requesting compensation at a rate of \$50 per attended meeting, plus mileage incurred due to the duties of the Commission. The two Ward County Commissioners appointed to the Planning Commission may claim mileage but are exempt from the meeting rate. Compensation will begin in 2019.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to approve Planning and Zoning Meeting date change and regular compensation for Planning and Zoning Members as presented. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to receive and file Ward County Comprehensive Plan Update Newsletter. Roll call; all voted yes, motion carried.

Director of Tax Equalization Ryan Kamrowski presented Memorandum A – Tax Roll Corrections for review and approval:

1. Property was retired and re-platted into another parcel number in 2017:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Johnson, Naomi	MI131922100041 Lakeview Addn. W50' Lot 4 Block 21	2017	\$77,000	\$0.00	\$3,465	\$0.00

2. Property was still being remodeled from 2011 flood, and was not completed:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Miller, Paul	MI244490100080 Torbensons Addn. Lot 8 Block 1	2017	\$111,000	\$36,000	\$4,995	\$1,620
Miller, Paul	MI244490100080 Torbensons Addn. Lot 8 Block 1	2016	\$106,000	\$40,000	\$4,770	\$1,800

3. Property owner applied and qualified for Farm Residence Exemption:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Germundson, Julie & Smith, Jason	EV24005U030000 S2NE SE Less Olt 1 & 2 S24-155-87	2018	\$74,000	\$4,000	\$3,330	\$200

4. Property sold to the City of Minot 6-18:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI244540400100 Trobensons 3 rd Addn. Lot 10 Block 4	2018	\$94,000	\$47,000	\$4,230	\$2,115

5. Non – profit property sold 6-18:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Ackerman, Rolly	MI242382000251 Original Minot Addn. Lots 9, 10, 22 & 23 & All parts of Lots 7, 8, 24 & 25 Lying Southerly of A line 18' South of Main Line of Soo RR Track & All Vacated Alley & 1 st	2018	\$32,000	\$178,000	\$1,600	\$8,900

	St SW adjacent to above Lots Block 20					
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6. Property purchased by the City of Minot 7-18:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI231860000151 Kittlesons S/D Portion N ½ SW S23-155-83 Lot 15 Less W 100'	2018	\$152,000	\$76,000	\$6,840	\$3,420

7. Property owner died 5-18, pro-rate Blind Exemption for 5 months:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Castleman Gloria Revocable Trust	MI35A110000120 City Center S Condo. On Lot 2 Replat Olt 17 NE ¼ S35-155-83	2018	\$169,000	\$216,000	\$7,605	\$9,720

8. Value adjusted based on an on-site walkthrough of property:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
Solberg, Matt	MI144880000081 Scholbergs S/D Block 15 W Minot Addn. N70' Lots 7 & 8 & N70' W37' Lot 6	2018	\$301,000	\$259,000	\$13,545	\$11,655
Solberg, Matt	MI144880000081 Scholbergs S/D Block 15 W Minot Addn. N70' Lots 7 & 8 & N70' W37' Lot 6	2017	\$307,000	\$268,000	\$13,815	\$12,060
Solberg, Matt	MI144880000081 Scholbergs S/D Block 15 W Minot Addn. N70' Lots 7 & 8 & N70' W37' Lot 6	2016	\$298,000	\$258,000	\$13,410	\$11,610

9. Property purchased by City of Minot 1-18:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI244490400011 Torbensons Addn. W33' Lot 1 Block 4	2018	\$12,000	\$1,000	\$600	\$50
City of Minot	MI244490400012 Torbensons Addn. E37' of W75' Lot 1 Block 4	2018	\$9,000	\$1,000	\$450	\$50
City of Minot	MI244490400013 Torbensons Addn. E25' Lot 1 Block 4	2018	\$4,000	\$1,000	\$200	\$50

10. Assignment of lease T-Hanger from non-profit to profit 7-18:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot	MI37A680800215 Minot International Airport 2 nd Addn. Lot 2 Block 8 Hangar #15	2018	\$0.00	\$5,000	\$0.00	\$225

11. Assignment change for lease of T-Hanger 9-17:

Property Owner	Description	Valuation Year	Old True & Full	New True & Full	Old Taxable Value	New Taxable Value
City of Minot c/o Bryan Sharp	MI37A680800213 Minot International Airport 2 nd Addn. Lot 2 Block 8 Hangar #14	2017	\$11,000	\$8,000	\$550	\$400
City of Minot c/o M20K, LLC c/o Quan, William	MI37A680800216 Minot International Airport 2 nd Addn. Lot 2 Block 8 Hangar #12	2017	\$11,000	\$8,000	\$550	\$400

Moved by Comm. Wepler, seconded by Comm. Rostad to approve Tax Roll Corrections as presented. Roll call; all voted yes; motion carried.

Kamroski also presented an updated building permit fee schedule. At the request of the board, additional verbiage was added to ensure any unforeseen cost associated with issuance of a building permit be rendered to the applicant.

**WARD COUNTY BUILDING PERMIT AND ZONING FEES
(REFERENCE TO ZONING DISTRICT #2, SECITON IV. & V.)**

Building / Renovation	\$4.50 per \$1,000.000 of Construction Cost
Moving Permit	\$150
Special Use Permit	\$200
Outlot Plats	\$50.00
Subdivision Plats	\$150 + (\$25 per lot)
Variance Application	\$100.00
Zone Change	\$150.00
Commercial Wind Turbine Permit	\$1000.00 per tower for the first 30 applications per project, then \$500.00 per tower after the initial 30 applications
Animal Feeding Operation Conditional Use Permit	\$300.00

*Ward County reserves the right to require additional fees for accrued cost associated to ensure North Dakota Building Code compliance (Ex. Engineering certification, I.C.C. plan review, etc...)

Moved by Comm. Louser, seconded by Comm. Wepler to approve fee schedule as presented. Roll call; all voted yes; motion carried.

Lastly, Kamrowski appeared with a request for a mandated cleanup order for Rice Lake parcel # RL100140000090 Sandy Addn. Lot 9, owned by Robert and Shannon Ostrom. Leo Schmit, Building Inspector, provided a history of the property. Property was purchased in October 2017 and owner was given until spring 2018 to present a cleanup plan. First District Health Unit issued a Notice to Remove on July 3, which no action has been taken by owner. Cleanup order is for a garage that sits on the property and is eight feet below the elevation of the road. Garage is also regularly inundated with approximately three feet of water.

Moved by Comm. Rostad, seconded by Comm. Louser to issue a mandated cleanup by September 4, 2018. Dana Larson, County Engineer, is also authorized to receive quotes in the case the owner does not comply with cleanup order. The county would then cleanup the property and assess the owner for the cost. Roll call; all voted yes; motion carried.

Devra Smestad, Auditor/Treasurer, appeared

Moved by Comm. Rostad, seconded by Comm. Louser, to Receive and File the following correspondence: City of Minot Inspections Department – Parital Certificate of Occupancy; 1989 International Souris River Basin Agreement; Annex A of the 1989 Souris River International Agreement.

Chairman Walter requested Sherry and Jim Heilmann letter – Use of brine water on roads, be pulled for review.

Travis Schmit, Assistant County Engineer, appeared to answer questions on brine water usage and radium content.

Moved by Comm. Fjeldahl to forward Schmit's responses to the Heilmanns. Motion died for lack of second. Comm. Fjeldahl withdrew the motion as Comm. Wepler had forwarded Schmit's responses to Sherry and Jim Heilmann.

Moved by Comm. Louser, seconded by Comm. Rostad to instruct Travis Schmit to identify brine water radium test and present a written explanation from the State DOT regarding why they no longer use brine water for deicing and dust control. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to receive and file letter from Sherry and Jim Heilmann with response from Travis Schmit. Roll call; all voted yes; motion carried.

Comm. Fjeldahl requested letter from Clarence and Lydia Brekke be pulled up for review. States Attorney, Roza Larson, and Comm. Fjeldahl have been in contact with Mountrail County States Attorney and township board member discussing the requested fence along section line between Passport and Egan Township. Egan Township meeting will be held Friday at 9:00 a.m. with Brekke's and Passport Township in attendance. Proposed fence has not been approved and will be discussed at meeting.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to receive and file letter from Clarence and Lydia Brekke. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Louser to receive and filed transfer of vehicle from Sheriff's Office to Tax Equalization and Tax Equalization sale of vehicle at auction. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve request for duplicate warrants. Roll call; all voted yes; motion carried.

Devra Smestad, presented notice of public hearings for Special Lighting District and two Storm Sewer Districts' special assessments. Project is complete.

Moved by Comm. Rostad, seconded by Comm. Fjeldahl to approve Special Lighting District and two Storm Sewer Districts' special assessments for \$14,897.85. Roll call; all voted yes; motion carried.

Smestad presented Amended Contract for Transfer of Municipal Court Cases to District court – Transfer for Jury Trial Only. New contract was compared to contract signed December 29, 2000. Contract is with the City of Burlington to transfer of municipal ordinance cases in which the defendant has requested a jury trial.

Moved by Comm. Wepler, seconded by Comm. Rostad to add wording in new contract to state only municipal ordinance cases listed in the ND Century Code transferred to District Court. Roll call; all voted yes; motion carried.

The screening committee, for the paving 20th Ave SE, recommendation was reviewed. The screening committee recommends approving the project and the resolution of necessity.

Moved by Comm. Wepler and seconded by Comm. Fjeldahl to approve the paving 20th Ave SE project and the resolution of necessity. Roll call; all voted yes; motion carried.

Smestad presented quote from Presort Plus for the processing of tax notices. Contract would be for the printing, mailing and associated labor for sending approximately 40,000 tax statements for \$21,160. Presort Plus also offers a service called fast Forward that will change an incorrect address during processing at \$0.25 per address.

Moved by Comm. Wepler, seconded by Comm. Rostad to approve Presort Plus Service upon receipt of contract. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler, seconded by Comm. Louser to approve the following payroll amendments and corrections: Bini, K. – Sheriff's Department (Level 23); Blowers, J. – IT Department (Level 30). Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Louser to approve Devra Smestad, Ward County Auditor/Treasurer to represent North Dakota State Treasurers at the National Association County Collectors, Treasurers and Finance Officers (NACCTFO) meetings in October. Roll Call; Comm. Rostad, Comm. Louser, Comm. Wepler, Chairman Walter voted yes; Comm. Fjeldahl voted no; motion carried.

The upcoming NDACO Conference, October 7, 8, 9, was discussed. Comm. Wepler, Comm. Rostad, Comm. Louser and Chairman Walter plan to attend and Comm. Fjeldahl is undecided.

Moved by Comm. Wepler, seconded by Comm. Rostad to receive and file Veteran Services Officer letter and email. Roll call; all voted yes; motion carried.

Moved by Comm. Rostad, seconded by Comm. Louser to approve Gaming Site Authorization for Pheasants for the Future. Roll call; all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Fjeldahl to approve Event Permit for Minot VFW Club Post 753, Inc. Roll call; all voted yes; motion carried.

Moved by Comm. Fjeldahl, seconded by Comm. Louser to recognize Laestadian Lutheran Church of Williston as a charitable organization and approve Raffle Permit. Roll call; all voted yes; motion approved.

Moved by Comm. Louser, seconded by Comm. Wepler to approve Raffle Permit for Minot Indoor Rodeo, Inc. Roll call; all voted yes; motion carried.

Moved by Comm. Louser, seconded by Comm. Wepler to approve Liquor License for Apple Grove Golf Course with Sheriff and States Attorney's comments clubhouse only and Sunday Special Use Permit. Stipulation will remain in effect as States Attorney, Roza Larson, researches state, city and county ordinances. Roll call; all voted yes; motion carried.

Smestad presented a letter from Robert and Marlene Hargrave requesting release from FEMA grant consideration and return of funds. Agreement is between the Ward County Water Board and HDR Engineering.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl requesting Chairman Walter either appoint a representative or be a part of discussions to set a plan to withdraw from FEMA grant consideration. Recommendation will be brought to the County Commission. Roll call; all voted yes; motion carried.

Chairman Walter will be contacting the Water Board and HDR for discussion.

Moved by Comm. Wepler, seconded by Comm. Fjeldahl to receive and file letter from Robert and Marlene Hargrave. Roll call; all voted yes; motion carried.

Lastly, Smestad presented highlights of changes made to, and included in the 2019 preliminary budget and letter to Amanda Schooling regarding EMPG funding. Estimated 2019 EMPG Funding will be \$60,000 less than budgeted.

Moved by Comm. Wepler, seconded by Comm. Rostad to receive and file documents for 2019 Budget Hearing consideration. Roll call; all voted yes; motion carried.

Moved by Comm. Wepler to pay previously presented Special Assessments out of 2018 Commissioner Contingency fund. Motion dies for lack of a second.

At 10:40 a.m. with no further business, the meeting was adjourned.