

Ward County Social Service Board
Minutes
 September 19, 2017 – 8:00 AM
 Ward County Commissioner's Chambers

PRESENT:

Jim Rostad, Chairman
 Shelly Wepler, Vice Chairperson
 John Fjeldahl
 Larry Louser
 Alan Walter

ABSENT:

Also present was Melissa Bliss, Director and Karen Schultz, Recording Secretary.

MOTION:

It was moved by Shelly Wepler, seconded by Larry Louser and unanimously carried by the Board, approval of the Minutes of the August 15, 2017 Regular Board Meeting.

MOTION:

It was moved by Alan Walter, seconded by Larry Louser and unanimously carried by the Board to approve the bills according to the attached list and following summary.

Social Welfare Expenditures

GENERAL ASSISTANCE	6,800.00
BOARD MEMBER EXPENDITURES	297.27
ADMINISTRATIVE PAYROLL	314,657.51
ADMINISTRATIVE EXPENSES	8,844.46
TRAVEL & REGISTRATION FEES	3,786.55
UNEMPLOYMENT CLAIM	.00
WORKMANS COMP PREMIUM	.00
EMPLOYEE HEALTH INSURANCE	80,101.92
EMPLOYEE RETIREMENT & LIFE	41,605.13
SOCIAL SECURITY& MEDICARE MATCH	23,368.16
PARENT AIDE EXPENDITURES	44.53
WRAPAROUND SW EXPENDITURES	21,811.25
SAFETY PERMANENCY FUNDS	194.50
WELLNESS COMMITTEE	.00
FC PROGRAM EXPENSE	28.00
FOSTER CARE TRANSPORTATION	581.76
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TOTAL SOCIAL WELFARE EXP	502,121.04

MOTION:

It was moved by Shelly Wepler, seconded by John Fjeldahl and unanimously carried by the Board to receive and file the August 2017 Recap and Revenue Report.

The General Assistance approvals and denials were reviewed. No appeals were scheduled.

Melissa Bliss informed the Board that the North Dakota Conference of Social Welfare will be holding their annual conference in Minot at the Grand Hotel on October 25, 26 and 27, 2017. The speakers, panels and sessions were highlighted and registration forms were provided to the Board members. Chairman Rostad asked that we send the conference agenda and/or program to the members once it is fully updated so that they may see what is being offered in more detail.

Director Bliss updated the Board members on the personnel vacancies in the office, indicating that a new In Home FSS worker began employment yesterday. Interviews were also conducted yesterday for the Foster Care Lead Worker position which was advertised only to current agency employees. Once that position is filled, we will have 2 vacant Foster Care case management positions, 1 Child Protective Service position and 1 Parent Aide position yet to be filled. Melissa indicated that she plans to advertise and fill all the current vacant positions prior to year's end.

In other informational business, Melissa indicated that the statewide federal review for child welfare has been postponed until 2018, therefore, relieving the agency for the present time of needing to prepare files for that review.

She also informed the Board that rollout of the new SPACES program for the income maintenance programs has also been postponed until next year. Required training will take place in Bismarck for all income maintenance workers prior to implementation of that program.

Meeting adjourned at 8:30 am.

Jim Rostad, Chairman

Date

Karen Schultz, Recording Secretary